

# BRIMPTON PARISH COUNCIL

Clerk: Christine McGarvie. 71 Pelican Road, Pamber Heath. RG26 3EL

**Email:** clerk@brimptonparish.org.uk **Tel:** 0118 970 1576

## AGENDA

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Brimpton Parish Council, to be held on:

**Date: Tuesday 4<sup>th</sup> May 2021**

**Time: 7.30pm**

### **Place: Videoconference due to Coronavirus (Covid-19) restrictions**

The Parish Council will meet via video-conference. Members of the public who wish to attend the meeting are asked to contact the Clerk who will provide the login details for the call. Members of the public who wish to raise an issue but are unable to join the call should also contact the Clerk who will ensure that issues are raised during the Public Forum section of the meeting. In the interests of transparency, a recording of the proceedings will be placed on our website for 5 days after the meeting.

### **Declarations of Interest**

Members are reminded that written requests are required for Disclosable Pecuniary Interest dispensations – these should be forwarded to the Clerk prior to the meeting.

#### **1. To elect a Chairman**

#### **2. To elect a Vice-Chairman**

#### **3. Apologies for absence**

#### **4. To receive declarations of interest relating to items on the agenda**

#### **5. Open Forum – Laura Farris, Member of Parliament for Newbury to attend and answer questions.**

#### **6. Minutes of the Previous Meeting**

6.1 To approve the minutes of the meeting of 6<sup>th</sup> April 2021 and agree to sign at a future date.

6.2 Matters arising from the minutes not otherwise on the agenda (including review of Action Tracker)

#### **7. To review current policies and procedures including Code of Conduct, Standing Orders, Financial Regulations, Risk Assessment schedule, Health and Safety Policy, Data protection policy**

#### **8. Parish Environment**

8.1 To discuss progress in setting up No Cold Calling Zones

8.2 To provide an update on the joint purchase of a Speed Indicator Device

8.3 To consider registering ownership of Brimpton Common Fuel Allotment with land registry

#### **9. Planning and Development**

9.1 To consider new planning applications received and provide updates on any already considered

21/00617/HOUSE, 21/00618/LBC2, – Eastbank, Brimpton Lane. Erection of a single storey timber garage

#### **10. Finance**

10.1 To approve payments and approve reconciliation against bank statements

10.2 To agree to continue with current insurer under Long Term Agreement (last year)

10.3 To discuss internal auditors report and review internal controls including appointment of internal auditor for 2021/22 and internal checker.

10.4 To approve the Annual Governance statement

10.5 To approve the end of year Statement of Accounts for 2020/21 and asset register

10.6 To agree to certify as exempt from external audit

10.7 To agree the dates for the public exercise of rights

#### **11. Consultation documents requiring consideration**

11.1 Review of West Berkshire Council's Rights of Way Improvement – deadline 30<sup>th</sup> May

11.2 West Berkshire Community Climate Forum - Wednesday 19<sup>th</sup> May

#### **12. Reports**

12.1 District Councillor's Report

DB

12.2 Clerk's Report

CM

12.3 Report from Village Hall Committee

JD

12.4 Reports from Parish Council representatives on external bodies

#### **13. Public Forum**

#### **14. To Discuss Date of Next Meeting – Tuesday 1<sup>st</sup> June 2021**

Signed: Christine McGarvie

Date: 27/4/2021