

BRIMPTON PARISH COUNCIL

Clerk: Christine McGarvie. 71 Pelican Road, Pamber Heath. RG26 3EL

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AGENDA

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Brimpton Parish Council, to be held on:

Date: Tuesday 3rd May 2022

Time: 7.30pm

Place: Brimpton Village Hall

Members of the public who wish to raise an issue but are unable to attend in person should also contact the Clerk who will ensure that issues are raised during the Public Forum item. We reserve the right to turn members of the public away from the meeting once the maximum capacity of the hall is reached.

Declarations of Interest

Members are reminded that written requests are required for Disclosable Pecuniary Interest dispensations – these should be forwarded to the Clerk prior to the meeting.

1. To elect a Chairman

2. To elect a Vice-Chairman

3. Open Forum - to include a presentation by Simon Brazier on plans for a new house at Hyde End Farm

4. Apologies for absence

5. To receive declarations of interest relating to items on the agenda

6. Minutes of the Previous Meeting

6.1 To approve the minutes of the meeting of 5th April 2022

6.2 Matters arising from the minutes not otherwise on the agenda (including review of Action Tracker)

7. To review current policies and procedures including Code of Conduct, Standing Orders, Financial Regulations, Risk Assessment schedule, Health and Safety Policy, Data protection policy

8. To discuss progress on plans to celebrate the Queen's Platinum Jubilee

9. Parish Environment

9.1 To provide an update on the use of the Speed Indicator Device in the Parish

9.2 To discuss possible repair or replacement of bench in the churchyard

9.3 To appoint Nick Paus as a trustee of the Brimpton Common Fuel Allotment

10. Planning and Development

10.1 To consider new planning applications received and provide updates on any already considered

11. Finance

11.1 To approve payments and approve reconciliation against bank statements

11.2 To consider quotations for insurance for 2022/23

11.3 To discuss the internal auditor's report and review internal controls including appointment of internal auditor for 2022/23 and internal checker.

11.4 To approve the updated Asset Register

11.5 To approve the Annual Governance statement

11.6 To approve the end of year Statement of Accounts for 2021/22

11.7 To agree to certify as exempt from external audit

11.8 To agree the dates for the public exercise of rights

11.9 To consider grant request from Citizens Advice West Berkshire

12. Consultation documents requiring consideration

13. Reports

13.1 District Councillor's Report

DB

13.2 Clerk's Report

CM

13.3 Report from Village Hall Committee

JD

13.4 Reports from Parish Council representatives on external bodies

14. To Agree Date of Next Meeting – Tuesday 7th June 2022

Signed: Christine McGarvie

Date: 27/4/2022