

# BRIMPTON PARISH COUNCIL

Clerk: Christine McGarvie. 71 Pelican Road, Pamber Heath. RG26 3EL

**Email:** clerk@brimptonparish.org.uk Tel: 0118 970 1576

## AGENDA

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Brimpton Parish Council, to be held on:

**Date: Tuesday 5<sup>th</sup> May 2020**

**Time: 7.30pm**

### **Place: Videoconference due to Coronavirus (Covid-19) restrictions**

The Parish Council will meet via video-conference. Members of the public who wish to attend the meeting are asked to contact the Clerk who will provide the login details for the call. Members of the public who wish to raise an issue but are unable to join the call should also contact the Clerk who will ensure that issues are raised during the Public Forum section of the meeting. In the interests of transparency, a recording of the proceedings will be placed on our website for 5 days after the meeting.

### **Declarations of Interest**

Members are reminded that written requests are required for Disclosable Pecuniary Interest dispensations – these should be forwarded to the Clerk prior to the meeting.

#### **1. Apologies for absence**

#### **2. To receive declarations of interest relating to items on the agenda**

#### **3. Minutes of the Previous Meeting**

3.1. To approve the minutes of the meeting of 7<sup>th</sup> April 2020 and agree to sign at a future date.

3.2. Matters arising from minutes not otherwise on the agenda (including review of Action Tracker)

#### **4. To discuss Parish Council response to the Coronavirus (Covid-19) epidemic.**

#### **5. Parish Environment**

5.1 To report on changes to school bus timings and payment

MC

#### **6. Planning and Development**

6.1. To consider new planning applications received and provide updates on any already considered  
None

#### **7. Finance**

7.1 To approve payments and approve reconciliation against bank statements

7.2 To agree to continue with current insurer under Long Term Agreement

7.3 To discuss internal auditors report and review internal controls

7.4 To approve the Annual Governance statement

7.5 To approve the end of year Statement of Accounts for 2019/20 and amended asset register

7.6 To agree to certify as exempt from external audit

7.7 To agree the dates for the public exercise of rights

#### **8. Reports**

8.1 District Councillor's Report

DB

8.2 Clerk's Report

CM

8.3 Report from Village Hall Committee

JD

8.4 Reports from Parish Council representatives on external bodies

#### **9. Public Forum**

#### **10. To Discuss Date of Next Meeting – Tuesday 2<sup>nd</sup> June 2020**

Signed: Christine McGarvie

Date: 29<sup>th</sup> April 2020