

Brimpton Parish Council

Minutes of Meeting of the Council			
Date:	Tuesday 8 th January 2019	Time:	7.30pm
Place:	Brimpton Village Hall		
Present:	Mr John Hicks (Chairman)	Mr Phil Bassil (Vice Chairman)	
	Mr Rod Smallwood	Mr Charles Brims	
	Mrs Mary Cowdery		
In Attendance:	Christine McGarvie (Clerk) District Councillor Dominic Boeck 8 members of the public		
			Action
1/19	A minute of silence was held in tribute to Councillor Dennis Cowdery		
2/19	Apologies for absence None		
3/19	To receive declarations of interest relating to items on the agenda None received		
4/19	Minutes of the previous meeting		
4.1	It was unanimously agreed that the Minutes of the meeting held 4 th December 2018 were a true and accurate record. The Minutes were signed by the Chairman.		
4.2	<p>Matters arising from the minutes not otherwise on the agenda</p> <p>100/18.4 –School railings. The school governors have not yet met to discuss their view of changing the school railings. An update will be given at the next meeting.</p> <p>100/18.5 The shrubs outside the old Post office are still overgrown. A member of the public volunteered to cut back the branches which are obstructing the highway.</p> <p>139/18.1 Mr J. Dugdale has been invited to a future meeting to present the Wasing Development Plan.</p> <p>141/18 – No progress to report on the Brimpton Village fete. The committee are scheduled to meet on 17th January.</p> <p>100/18.5 – The overgrown hedges in Brimpton Common on Blacknest Lane have now been cut back.</p>		
5/19	<p>Vacant seat: to discuss proposal to leave Cllr Cowdery's seat vacant until May election</p> <p>Mr. Hicks proposed that the Council should leave Cllr Dennis Cowdery's seat vacant until the May election. West Berkshire Council have confirmed that there is no requirement to fill the seat as the vacancy has occurred within 6 months of the scheduled election. All agreed to this proposal.</p>		
6/19	<p>Parish Plan: Progress report from the Chair of the Steering Group</p> <p>The steering group are currently analysing the data from the questionnaires and writing the draft report which is expected to be ready towards the end of March. The first 3 sections of the report will be reviewed at a meeting to be</p>		

	held on 15th January. A public meeting will be held at the end of March, date to be confirmed.	
7/19	Parish Environment	
7.1	Footpaths update from wardens No reports.	
7.2	Neighbourhood Watch – to receive an update on volunteers No volunteers were found for the Manor View area of the village. Nina West is going ahead with setting up a group for the village and Hyde End.	
7.3	Broadband – to discuss delays in connecting residents to Superfast Broadband. No change since the 4th December. There are reports of other villages in the area being connected by Gigaclear.	
8/19	Planning and Development	
8.1	To consider new planning applications and provide updates on any already considered. See appendix C below. 18/03235/PIP Hillcourt Lodge – permission in principle for 9 dwellings The Highways department have raised concerns about access to the proposed site and are recommending refusal unless certain issues can be resolved. Mr Brims pointed out that the proposed development will be outside of the settlement boundary and therefore the presumption should be to object to the application. A resident raised a concern about the increased traffic along a road which is already busy. The Council resolved to OBJECT to the planning application on the grounds that is outside of the settlement boundary. The Council also agrees with the concerns raised by the highways department.	
9/19	Consultation documents required consideration None	
10/19	Finance	
10.1	To approve payments and reconciliation against bank statements. See Appendix A below. It was unanimously agreed to approve the payments for January, Clerk to process. The bank reconciliation was checked and signed by Mr. Hicks and Mr. Bassil	Clerk
10.2	To discuss grant request from PCC for tree work and grass cutting. A grant request has been received from the Church for £450 towards tree work on branches overhanging the public footpath (full cost is £650plus VAT). Mr. Hicks proposed that the Parish Council should support this request and Mr. Brims seconded this proposal. 4 councillors voted in favour and 1 voted against. The Parish Council therefore resolved to support the grant request. Clerk to raise cheque. A grant request has been received from the church for £2000 towards grass cutting of the churchyard in 2019/2020. This also pays for the grass to be cut around the war memorial.	Clerk

	<p>It was suggested that the costs could be reduced by using volunteers either in the village or via the 'community payback scheme' but this would involve co-ordination.</p> <p>It was proposed that £1000 would be paid towards this grant request in April 2019. Later in the financial year the church could request further funds if needed and the Council would then consider this request again taking into account funds left in the grants budget. All agreed to this proposal.</p>	
11/19	Reports	
11.1	<p>District Councillor's Report</p> <p>Cllr Boeck has called in the planning application 18/02635/COMIND for the Shalford Farm development, unconditionally. The decision on the application will therefore be made in public by the Eastern Area Planning committee.</p> <p>Regarding the possibility of having a mirror installed at the end of Enborne Way (minute 132/18) Cllr Boeck confirmed that the Highways department have a policy of not allowing mirrors.</p>	
11.2	<p>Clerk's Report</p> <p>An action register will be created for the next meeting. The precept request form has been sent to West Berkshire District Council.</p> <p>It was agreed that the Clerk should contact the internal auditor that was used last year to book a date for this financial year's audit.</p>	
11.3	<p>Report from Village Hall Committee</p> <p>A committee meeting will be held this week and annual safety checks carried out. The 'doggy brunch' will be held on 2nd February.</p>	
11.4	<p>Report from Parish Council representatives on external bodies</p> <p>No AWE meeting since the last report.</p> <p>Clerk and Mr. Hicks met with the trustees of the Brimpton Fuel Allotment before Christmas.</p>	
12/19	<p>Public Forum</p> <p>Mrs Cowdery raised the issue of litter in the verges. This will be put on the agenda for the next meeting.</p> <p>A resident reported that the drain outside of the pub needs to be cleared. The gulleys along Wasing Road also need to be cleared. Clerk to raise a report with West Berkshire Council.</p> <p>There has been an increase in overweight lorries going through the village over the Christmas period. A resident has raised the issue with the Trading Standards department at West Berkshire Council and the resident was asked to make a formal statement.</p> <p>A resident has raised a concern about the crossing at the Grundon site which is damaging farm equipment. Grundon have an obligation to repair the road to its original condition when work has completed but it is unclear whether the site is still operational or not. Clerk and Cllr Boeck to raise the concern with West Berkshire District Council planning enforcement team.</p>	<p>Clerk</p> <p>Clerk/DB</p>
13/19	Date of Next Meeting : 5th February 2019	
	Meeting finished at 8.38 pm	

Signed: **Date:**.....
(Chairman)

Appendix A

Meeting Report 8th January 2019

Community Account

Statement balance 24/12/18	Cashbook balance as at 31/12/2018	Cashbook balance after new payments made
£25,621.15	£25,621.15	£24,975.33

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	November salary	225.50
100416	Mrs C McGarvie	SLCC conference	15.00
100417	Mr J Dolphin	Parish survey printing	28.00
100414	Mr J Dolphin	Parish Plan printing	55.00
			£323.50

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	December salary	225.50
SO	Mrs C McGarvie	January salary	225.50
100418	Mrs C McGarvie	Virus protection software	41.99
100419	Digital House MD Ltd	Security License update	90.00
100420	Mr P.Bassil	Xmas lights	62.83
TOTAL			£645.82

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
12/12/2018	Cash	Parish book	15.00
TOTAL			£15.00

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
TOTAL			£0.00

Receipts not yet cleared

Receipt date	Payer	Details	TOTAL COST
			£0.00

Grants reserve	£929.93	Defib paid for received 27/10/2016 16/00416
CIL	£2,806.40	
Byway Fund	£91.00	
INRG solar donation	£20,000.00	
	£23,827.33	

Savings Account balance 24/12/18	£31,816.18
---	------------

Appendix B

Bank Reconciliation 31st December 2018

Authority name Brimpton Parish Council

Prepared by Christine McGarvie
Date 31st December 2018

Clerk and
RFO

Approved by John Hicks
Date

Chair of council

Balance per bank statements as at 24th December 2018	£	£
Community Account	25,621.15	
Saving account	31,816.18	
		<u>57,437.33</u>
Less any un-presented cheques at 31st December 2018		
Add any uncleared cheques/cash/payments		0
Net Bank balances as at 31st December 2018		<u>£57,437.33</u>

CASH BOOK

Opening balance current account	32,406.32
Add: Receipts in the year	21,345.85
Less: Payments in the year	<u>28,131.02</u>
Closing balance as per cash book as at 31st December 2018	<u>£25,621.15</u>
Opening balance savings account	11,771.92
Add: Receipts in the year	£20,044.26
Less: Payments in the year	<u>0</u>
Closing balance as per cash book as at 31st December 2018	<u>£31,816.18</u>
Overall closing balance	<u>£57,437.33</u>

Appendix C

Planning Applications for Consideration

1.	18/03235/PIP - Hillcourt Lodge Brimpton Road Application for permission in principle for residential development up to 9 dwellings	Deadline for comments 9th January
----	---	-----------------------------------

Planning Application Decisions made

1.	18/02467/HOUSE and 18/02468/LBC2 – Old Thatch Crookham Common Road Brimpton Proposed demolition of 1960's single storey extension and erection of single storey extension to rear of property.	Approved 2nd Nov
2	18/02733/HOUSE Westmead House Brimpton Lane Brimpton Common Reading Berkshire RG7 4RX Single storey front/side extension	Approved 11th Dec

Planning Applications Awaiting Decisions

1	18/02635/COMIND – Shalford Farm Development	Deadline 4th Feb 2019
---	---	-----------------------