

**Brimpton Parish Council**

<b>Minutes of Meeting of the Council</b>			
<b>Date:</b>	Tuesday 5 <sup>th</sup> March 2019	<b>Time:</b>	7.30pm
<b>Place:</b>	Brimpton Village Hall		
<b>Present:</b>	Mr John Hicks (Chairman)	Mr Phil Bassil (Vice Chairman)	
	Mrs Mary Cowdery	Mr Charles Brims	
<b>In Attendance:</b>	Christine McGarvie (Clerk) 12 members of the public		
			<b>Action</b>
28/19	<b>Apologies for absence</b> Apologies were accepted from Mr. Smallwood due to illness and from Cllr Dominic Boeck.		
29/19	<b>To receive declarations of interest relating to items on the agenda</b> None received		
30/19	<b>Minutes of the previous meeting</b>		
30.1	It was unanimously agreed that the Minutes of the meeting held 5 <sup>th</sup> February 2019 were a true and accurate record. The Minutes were signed by the Chairman.		
30.2	<p><b>Matters arising from the minutes not otherwise on the agenda including review of action tracker</b></p> <p>21.3/19 The litter pick will go ahead on 16th March and a number of volunteers have come forward to help.</p> <p>19/19 The projector has been ordered at a cost of £270 and will be installed in the next month.</p> <p>100/18.4 School railings – The School have obtained a grant from AWE for £2000 to replace the railings.</p> <p>12/19 Drain clearance –West Berkshire Council have said that the gulleys along Wasing Road will be cleared on 14<sup>th</sup> March with a road closure and the drain outside the pub should be cleared before that.</p> <p>125/18.1 Blacknest Lane signs. West Berkshire Council have informed the Clerk that 4 nameplates have now been ordered and will be installed within the next 3 weeks.</p> <p>18/19 The memorial bench has been ordered.</p>		
31/19	<p><b>Parish Plan: Progress report from the Chair of the Steering Group</b></p> <p>The group have completed writing up all sections of report and are in the process of collating it into one report. A public meeting will be held on 26<sup>th</sup> March where the results will be presented to residents. It is hoped that the final report will be complete by the end of June 2019.</p> <p>The public meeting has been advertised in the parish magazine and via email. Clerk to also advertise the meeting on facebook and on the website.</p>		
32/19	<b>Parish Environment</b>		

32.1	<b>Footpaths update from wardens</b> No reports of problems from wardens.	
32.2	<b>Broadband update</b> Clerk has received an email from Stephen Harris the new Community Engagement Manager (Wiltshire Online/Fastershire/Superfast Berkshire) at Gigaclear. He has been invited to attend the next Parish Council meeting in April.	
32.3	<b>Dog Fouling - to agree action to improve the current situation and to provide guidance to dog walkers on keeping footpaths free from dog fouling</b> The problem of dog fouling on the footpaths in the parish was discussed and various options to improve the situation were debated.  It was decided that more information should be sent out to residents to inform them on the dangers of dog fouling and what their responsibilities are as dog owners.  It was decided that posters should be put up around the affected areas for a short period of time, recommending using the 'stick and flick method which is endorsed by the Forestry Commission. It was also proposed that the issue should continue to be raised via the parish email group and via facebook.	JH
32.4	Mrs Cowdery reported that the 40mph roundel on Brimpton Lane at the junction with Back Lane has fallen off the post. Clerk to report to West Berkshire Highways department.	Clerk
32.5	There is an abandoned car on the verge opposite the War Memorial. It has been reported to both the police and West Berkshire Council by a resident but as the vehicle has MOT and tax it will take some time for the matter to be dealt with.	
33/19	<b>Planning and Development</b>	
33.1	To consider new planning applications and provide updates on any already considered. See appendix C below. <b>19/00095/FUL</b> - Little Park Farm Bungalow, Crookham Common Road - Erection of replacement dwelling with parking and amenity space  A resident gave some background information on this application and raised concerns about the potential for asbestos contamination to be present.  It was resolved to OBJECT to this application until an investigation has been done into any possible contamination of the site.  <b>19/00370/HOUSE</b> - Lea Cottage, Wasing Road, Demolition of existing conservatory and new single storey side extension to single storey detached house. It was resolved to respond with NO OBJECTIONS.  <b>19/00353/PACOU</b> – Hyde End Farm, Hyde End Lane. Change of use of agricultural building to a dwelling. – This is a permitted development request and no comment is required.  <b>19/00274/HOUSE – 3 The Osiers, Brimpton Road.</b> Erection of a detached garage.  It was resolved to respond with NO OBJECTIONS.	

	<p><b>18/02635/COMIND – Shalford Farm development – to consider new supporting documents</b></p> <p>A new travel plan has been submitted by the applicant in support of this application. The application will be considered by West Berkshire Council's planning committee on 20<sup>th</sup> March.</p> <p>It was decided that the new information did not change the position of the Parish Council. Mrs Cowdery and Mr Bassil will attend the planning committee to support the Parish Council's objection to the application.</p>	
34/19	<p><b>Consultation documents required consideration</b></p> <p>None received</p>	
35/19	<p><b>Finance</b></p>	
35.1	<p><b>To approve payments and reconciliation against bank statements.</b></p> <p>See Appendix A below. It was unanimously agreed to approve the payments for February, Clerk to process. The bank reconciliation was checked and signed by Mr. Hicks and Mr. Bassil</p> <p>Mr. Hicks asked for approval to purchase signs for the litter pick at a cost of £137.80 excluding VAT. The signs can be used every year. The expense was agreed. Clerk to action.</p>	Clerk
36/19	<p><b>Reports</b></p>	
36.1	<p><b>District Councillor's Report</b></p> <p>No report.</p>	
36.2	<p><b>Clerk's Report</b></p> <p>The Annual Parish Council meeting can go ahead on 7<sup>th</sup> May. New councillors will officially take office on 7<sup>th</sup> May and the normal 3 days' notice is not required according to advice from the SLCC.</p> <p>The notice of election is due to be published on 15<sup>th</sup> March and then nominations can be submitted. Nomination papers must be submitted by hand to the Council Offices by 4pm on 3<sup>rd</sup> April. Anyone wishing to complete a nomination can contact the Clerk for either an electronic or paper copy of the nomination pack.</p> <p>The Clerk has received confirmation from BALC that they are close to finalising the agreement with HALC for them to provide member support including training and advice as a permanent arrangement.</p>	Clerk
36.3	<p><b>Report from Brimpton Fete Committee</b></p> <p><b>See Appendix D below.</b></p>	
36.4	<p><b>Report from Village Hall Committee</b></p> <p>Nothing to report.</p>	
36.5	<p><b>Reports from Parish Council representatives on external bodies</b></p> <p>The next AWE LLC meeting will be on 13<sup>th</sup> March.</p>	
37/19	<p><b>Public Forum</b></p> <p>A resident asked whether a member of the Parish Council could attend any progress meetings between Gigaclear and West Berkshire Council. Mr. Hicks agreed to ask West Berkshire Council if this was possible.</p>	JH
38/19	<p><b>Date of Next Meeting : 2<sup>nd</sup> April 2019</b></p>	
	<p>Meeting finished at 8.25 pm</p>	

Signed: ..... Date:.....

(Chairman)

DRAFT

## Appendix A

Meeting Report 5th March 2019

### Community Account

Statement balance 22/2/19	Cashbook balance as at 28/2/2019	Cashbook balance after new payments made
£24,540.33	£24,314.83	£23,153.39

### Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
100421	PCC of Brimpton	Grant for Yew tree cutting	450.00
100419	Digital House MD Ltd	Security License update	90.00
SO	Mrs C McGarvie	January salary	225.50
			<b>£765.50</b>

### New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	March salary	225.50
100422	Memorial Benches UK	Bench and fixings	529.95
100423	Mrs C McGarvie	Toilet hire deposit	60.00
100424	Brimpton Village Hall	Hall hire 6 months	75.00
100425	Mrs C McGarvie	Projector and bracket	270.99
<b>TOTAL</b>			<b>£1,161.44</b>

### Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
08/02/2019	Cash	Brimpton Story	15.00
<b>TOTAL</b>			<b>£15.00</b>

### Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	February salary	225.50
<b>TOTAL</b>			<b>£225.50</b>

### Receipts not yet cleared

Receipt date	Payer	Details	TOTAL COST
			<b>£0.00</b>

Grants reserve	£929.93	Defib paid for received 27/10/2016 16/00416
CIL	£2,806.40	
Byway Fund	£91.00	
INRG solar donation	£20,000.00	
	<b>£23,827.33</b>	

## Appendix B

### Bank Reconciliation 28th February 2019

<b>Authority name</b>	Brimpton Parish Council	
<b>Prepared by</b>	Christine McGarvie	Clerk and RFO
<b>Date</b>	28th February 2019	
<b>Approved by</b>	John Hicks	Chair of council
<b>Date</b>		
Balance per bank statements as at 22nd February 2019	£	£
Community Account	24,540.33	
Saving account	31,816.18	
		<u>56,356.51</u>
Less any un-presented cheques at 22nd February 2019		
SO Clerk salary - paid on 28/2/2019	<u>225.50</u>	
		<u>225.50</u>
Add any uncleared cheques/cash/payments		0
Net Bank balances as at 28th February 2019		<u>£56,131.01</u>
<b>CASH BOOK</b>		
Opening balance current account	32,406.32	
Add: Receipts in the year	21,360.85	
Less: Payments in the year	<u>29,452.34</u>	
Closing balance as per cash book as at 28th February 2019	<u>£24,314.83</u>	
Opening balance savings account	11,771.92	
Add: Receipts in the year	£20,044.26	
Less: Payments in the year	<u>0</u>	
Closing balance as per cash book as at 28th February 2019	<u>£31,816.18</u>	
Overall closing balance	<u>£56,131.01</u>	

## Appendix C

### Planning Applications for Consideration

1.	19/00095/FUL- Little Park Farm Bungalow, Crookham Common Road - Erection of replacement dwelling with parking and amenity space	Comments by 5th March
2	19/00370/HOUSE - Lea Cottage, Wasing Road - Demolition of existing conservatory and new single storey side extension to single storey detached house	Comments by 8th March
3	19/00353/PACOU – Hyde End Farm, Hyde End Lane.  Change of use of agricultural building to a dwelling.	Permitted development no response required
4	19/00274/HOUSE – 3 The Osiers, Brimpton Road. Erection of a detached garage.	Comments by 13th March

#### Planning Application Decisions made

1	19/00007/PASSHE – The Lodge, Brimpton Common - An extension to the rear of the dwelling 6.7m beyond the rear wall x 4m max height x 2.56m at eaves. (permitted development so no requirement to comment)	Withdrawn
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#### Planning Applications Awaiting Decisions

1	18/02635/COMIND – Shalford Farm Development Travel plan and response to Environment Agency concerns has been submitted.	Will be considered by WBC planning committee on 20th March.
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## **Brimpton Fete**

Since the last report progress continues to be made in the organisation of the fete. Small groups of organisers meet with John Hicks, Tricia Brims and Peter Main to monitor progress in their areas of activity. The next meeting of all 25 organisers will take place at the end of this month.

### **1. Performances**

In addition to the performances listed in the previous report, we have booked the Shinfield Shambles, a mixed Morris dance team. They will be the finale to the afternoon's events and have said they'll be looking for members of the public to join them for the last dance.

### **2. Competitions**

We have been successful in obtaining sponsorship for some of the competitions and for the Novelty Dog Show and some raffle prizes have already been donated. Because of a clash of dates, the judge for the dog show has withdrawn. We have found a local dog trainer to replace her.

### **3. Stalls**

There have been several additions to the previous list of stalls, including a flower stall and a Pre-Loved Designer Label Clothes stall.

### **4. Classic Vehicles**

There will be 8 confirmed vehicles on show.

### **5. Facilities**

Councillors will be comforted to know that portable toilets have been booked. County Hire of Tadley has offered the free loan of other items, including fencing and marker posts.

### **6. Finance**

Preparations remain within budget. Expenditure is controlled and can only be made with the agreement of Peter Main, the Treasurer.

### **7. Publicity**

Tricia Brims, who is in charge of publicity, is drawing up a list of signs and a schedule for when they will start to appear. Information on the fete continues to be circulated via the Parish Magazine, the Parish Council's website and the Brimpton Parish Update.

**John Hicks & Phil Bassil**

**5 March 2019**