

Brimpton Parish Council

Minutes of the Parish Council Meeting of the Council

Date:	Tuesday 1 st October 2019	Time:	7.30pm
Place:	Brimpton Village Hall		
Present:	Mr John Hicks (Chairman)	Mr Charles Brims	
	Mrs Mary Cowdery	Mr John Dolphin	
In Attendance:	Christine McGarvie (Clerk) 5 members of the public		
			Action
114/19	Apologies for absence Mr Phil Bassil and Mr Peter Main gave their apologies		
115/19	To receive declarations of interest relating to items on the agenda None		
116/19	Minutes of the previous meeting		
116.1	It was unanimously agreed that the Minutes of the meeting held 3 rd September 2019 were a true and accurate record. The Minutes were signed by the Chairman.		
116.2	Matters arising from the minutes not otherwise on the agenda including review of action tracker The Action Tracker was reviewed and updates given. 95.3/19 The finger post is reported to have been returned to the Station Road/Wasing Road triangle. 69.2/19 West Berkshire Council will be replacing the school railings and renewing the school road markings on 29 th October. 77.3/19 It was agreed that this action should be removed from the tracker as it is now a private matter between the landowner and residents. 77.2/19 Mr Hicks has contacted West Berkshire Council twice and they have spoken to their contractors. If the issue of bins not being returned happens again residents should report the problem directly to West Berkshire Council. 74/19 Mr Hicks has spoken to local organisations about the VE day celebrations. The school has some activities planned. 12/19 After recent heavy rain it is reported that the drain outside the pub is now running properly. This action can be closed. 77.1/19 Clerk to contact the Wasing Estates Manager again to find out the plans for replanting the trees around the Solar Park.		Clerk
117/19	Parish Plan: To provide updates on the recommended actions from the parish plan The recommended actions from the Parish Plan with a timescale of up to 3 months were reviewed. Action 3. – Mr Hicks has a meeting with Gigaclear on 3rd October and Mr. Dolphin will also attend. Clerk to ask Cllr Boeck for a short biography for the website. Clerk to add recycling information to the Parish Council website.		Clerk Clerk
118/19	Parish environment		
118.1	Footpaths A resident has raised the issue of footpath 12 being blocked by an electric fence again. Clerk has contacted Wasing estate about this as they had previously agreed to ask the tenant to remove the fence. Clerk to follow up.		Clerk
118.2	To discuss use of Speed Indicator Device by volunteers		JD

	Mr. Dolphin has tried to contact West Berkshire Council to borrow the SID but has not had a response as yet.	
119/19	Planning and Development	
119.1	To consider new planning applications and provide updates on any already considered. See appendix C below. No new applications	
120/19	Consultation documents requiring consideration NALC consultation on the new code of Audit Practice. It was decided that Parish Council should respond and support NALCs position on the consultation, specifically supporting the principle of proportionality for small councils. Mr. Hicks and the Clerk will draft an appropriate response.	JD/Clerk
121/19	Finance	
121.1	To approve payments and reconciliation against bank statements. See Appendix A below. It was unanimously agreed to approve the payments for October, Clerk to process. The bank reconciliation was checked and signed by Mr. Hicks. The Clerk reported that the second instalment of the precept was paid into the bank account today. The updated budget for the end of Q2 was sent to all councillors.	Clerk
122.2	To consider grant requests from Fuel Allotment Trust, Tadley Citizens Advice and Brimpton PCC Brimpton Fuel Allotment Trust requested a grant for £89.60 to cover public liability insurance. It was agreed to grant the trust the money and to use the funds which had been earmarked for the byway (£91) as this is no longer needed for resurfacing works. Brimpton Parochial Church Council requested a further £1000 towards church grass cutting. The PCC have indicated that they have been unable to find a volunteer to either cut the grass or co-ordinate community service volunteers to do the work. A total of £2000 grant towards the grass cutting had already been budgeted for and £1000 already granted in May. The Parish Council decided to grant the request. Tadley Citizens Advice requested a grant towards the funding of their service. Mr Hicks proposed a grant of £100 and this was agreed.	
123/19	Reports	
123.1	District Councillor's Report No report	
123.2	Clerk's Report Clerk will be attending the West Berkshire District Conference on 22nd October and will report any relevant information back to the Council.	
123.3	Report from Village hall committee Mr. Dolphin reported that a number of water leaks in the Village Hall have been fixed. Work to repair the ramp and redesign the railings will take place in November. The new grass area at the back of the hall will be cleared in November. Hall rentals are increasing slightly and the committee may have to review rental charges soon to cover utility costs.	
123.4	Report from Parish Council representatives on outside bodies Nothing to report.	

124/19	<p>Public Forum</p> <p>124.1 Mr Dolphin reported that the hedges along the footpath from Bannister Place to the school are overgrown. This is not an official footpath but Mr. Dolphin will report the West Berkshire Council in the first instance.</p> <p>124.2 Mr. Dolphin asked whether a page could be added to the Parish Council website to list local businesses. Clerk to investigate the legalities of this and find out whether other Parish Councils provide this information on their website.</p>	Clerk
125/19	Date of Next Meeting : 5th November 2019 at 7.30pm	
	Meeting finished at 8.09 pm	

Signed: Date:.....
 (Chairman)

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Appendix A

Meeting Report 1st October 2019

Community Account

Statement balance 24/9/19	Cashbook balance as at 29/8/2019	Cashbook balance after new payments made
£25,084.10	£25,084.10	£22,727.70

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	August salary	232.80
100442	CCB	CCB membership	32.00
100443	Brimpton Village Hall	6 months hall hire	75.00
			£339.80

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	October salary	232.80
100444	Bradfield Printing Ltd	Parish Plan booklet printing	880.00
100445	HALC	Local Council Finance training	54.00
100446	Markel UK Ltd	Fuel Allotment insurance	89.60
100447	Brimpton PCC	Grass cutting	1,000.00
100448	Tadley Citizens Advice	Grant	100.00
TOTAL			£2,356.40

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
06/09/2019	Brimpton Story	Book sales	£25.00

Payments not presented as of 24/9/2019

Cheque No	Payee	Details	TOTAL COST
TOTAL			-

Receipts not cleared as of 24/9/2019

Receipt date	Payer	Details	TOTAL COST
			£0.00

Brimpton story/BPRA	£1,386.18
CIL	£806.40
Byway Fund	£91.00
INRG solar donation	£20,000.00
	£22,283.58

Defib paid for received 27/10/2016 16/00416 - £2000 spent on school hall

Savings Account balance 24/9/19	£31,863.79
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Appendix B

Bank Reconciliation 26th September 2019

Authority name Brimpton Parish Council

Prepared by Christine McGarvie

Clerk and RFO

Date 26th September

Approved by John Hicks

Chair of council

Date

Balance per bank statements as at 24th September 2019	£	£
Community Account		25,084.10
Saving account		31,863.79
		<u>56,947.89</u>

Less any un-presented payments at 24th September 2019		0
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Add any uncleared receipts

Net Bank balances as at 26th September 2019		<u>£56,947.89</u>
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CASH BOOK

Opening balance as per cashbook 1st April 2019	24,107.65
Add: Receipts in the year	8,509.18
Less: Payments in the year	7,532.73
Closing balance as per cash book as at 26th September 2019	<u>£25,084.10</u>

Opening balance savings account 1st April 2019	31,832.04
Add: Receipts in the year	£31.75
Less: Payments in the year	0
Closing balance as per cash book as at 26th September 2019	<u>£31,863.79</u>

Overall closing balance	<u>£56,947.89</u>
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diff

£0.00

Appendix C

Brimpton Parish Council Meeting - 1st October 2019

Planning Applications for Consideration

1	None	
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Planning Application Decisions made

1	None	
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Planning Applications Awaiting Decisions

1	19/01948/FULD – Land at the Osiers, Brimpton Road – Erection of a new detached 3 bedroom house	Determination deadline 30 th September
2	19/01290/COMIND - Land West Of Gravel Works Station Road Woolhampton . Installation of 6MW ground mounted photovoltaic solar arrays with transformer stations; internal access track; landscaping; security fencing; security measures; access gate; and ancillary infrastructure (without complying with Conditions 15 and 17 of application 17/00522/COMIND to extend operational lifespan of Solar Farm from 30 years and six months to 40 years and six months)	Determination deadline extended to 1 st November
2	APP/W0340/D/19/3230985 – Old Thatch. Proposed demolition of 1960s single storey extension and erection of single storey extension to rear of property.	