

Brimpton Parish Council - Action Tracker December 2019					
Date of original minute	Minute Ref	Description	Action	Current Status (Ongoing/Completed/P ending)	Latest update
05/11/2019	128.2	Mrs. Cowdery raised the issue of dog fouling on the school field and suggested that dogs should not be allowed on the field. Mr. Hicks to contact the school governors and ask for their view on the matter.	JH	Ongoing	JH to ask the school governors their view on this issue.
05/11/2019	130.1	Request for better signage on the route of footpath 12. It was agreed that the Clerk should raise a request with West Berkshire Council for a way marker sign next to one of the kissing gates on the path	Clerk	Ongoing	Enquiry raised with West Berkshire Council reference:177819 on 11th November. Waiting for a response.
05/11/2019	130.3	Mr. Dolphin agreed to check the grit bins in the village and let the Clerk know if they need refilling. Clerk to check bin in Hyde End Lane. It was reported that the hedge needs to be cut over the grit bin which is located by the monument.	Clerk/JD	Ongoing	Clerk has checked the grit bins with help from JD and none of them are empty. Need to decide whether to ask West Berkshire to top up the most used bins or ask another supplier to do the job. Clerk to provide report so a decision can be made.
05/11/2019	135.2	There is a booklet called 'Are you ready ?' with advice for households on how to plan for and deal with emergencies. Clerk to add a link to the booklet to the Parish Council website.	Clerk	Ongoing	Clerk added a link on the Emergency Contacts page of the website.
05/03/2019	99/18	Speeding : address residents concerns		Ongoing	Next step is to monitor in the 40mph zones in Brimpton Common and Crookham Common Road. Results of survey sent to councillors.
04/06/2019	77.1/19	A resident raised a concern about the trees around the Solar Farm. 21 of the trees have died and a promised copse at the east of the site has not been planted. Clerk to raise the concern with Wasing Estate.	Clerk/JH	Ongoing	Clerk has contacted Wise Energy who now run the Solar Farm site and they have provided plans for the replanting of hedges/trees to be carried out this winter.

01/10/2019	124.2/19	Mr. Dolphin asked whether a page could be added to the Parish Council website to list local businesses. Clerk to investigate the legalities of this and find out whether other Parish Councils provide this information on their website.	Clerk	Completed	Clerk has found that some parish/town councils do provide this service. HALC have advised that there is nothing preventing a parish council from doing this but advised that it might be better to link to an existing directory. The PC would be responsible for ensuring the quality and accuracy of the data in the directory and ensuring it meets GDPR requirements. The decision was made at the November meeting not to pursue this any further.
01/10/2019	124.1/19	Hedges along the footpath from Bannister Place to the school are overgrown. This is not an official footpath but Mr. Dolphin will report the West Berkshire Council in the first instance.	JD	Completed	West Berkshire have responded to say that the path is not an adopted public highway and they cannot therefore request for the hedges to be cut back.
04/06/2019	74/19	VE day 75 celebrations	JH	Completed	JH has reported back to council.
05/02/2019	12/19	Drain outside pub needs to be cleared and gulleys along Wasing Road	Clerk/JH	Completed	West Berkshire Council have fixed and drain appears to be working.
04/06/2019	77.2/19	Concern about garden waste refuse collectors leaving bins at the end of Church Road instead of returning them to outside residents' homes.	JH	Completed	JH has contacted West Berkshire Council twice and they have spoken to their contractors. If the issue of bins not being returned happens again residents should report this directly to West Berkshire Council.
04/06/2019	77.3/19	Concern raised about a new gateway which has been installed on to the Brimpton Common byway by the Wasing Estate.	Clerk/JH	Completed	West Berkshire planning department have been out to site but the outcome of this visit is unknown. Wasing maintain that no planning permission was needed for a gateway on to their own land. Still ongoing but not a parish council matter so set to completed.
4/6/2019	69.2/19	69.2 School Railings. The School governors are due to meet on 18th July and Mr. Hicks will ask for an update on the replacement railings at this meeting.	JH	Completed	School railings have now been replaced and road markings repainted.
06/08/2019	95.3/19	Thames Water recently dug up the triangle of land at the junction of Station Road and Wasing Road but have not reinstated it to a good standard. The finger post has also been removed. Clerk to report to West Berkshire Council.	Clerk	Completed	Clerk raised case with West Berks ref: 175111. Triangle of land has been improved and finger post returned.
07/05/2019	56/19	Tree fallen down on footpath 6.	Clerk	Completed	Tree has been cleared from the footpath
07/05/2019	59/19	Clerk to ensure that policies are updated and up to date versions uploaded to the website	Clerk	Completed	Standing orders and financial regulations have been updated.
05/03/2019	32.4/19	40mph reminder roundel on Brimpton Road fallen off	Clerk	Completed	40mph roundel has now been replaced.
05/03/2019	32.3/19	Dog fouling	Clerk/JH	Completed	Raise awareness via email and facebook. Put up signs on churchyard footpath. Clerk has put signs up at the start of the footpath into the fields
05/02/2019	125/18.1	Clerk to chase West Berkshire for an update on the installation of road signs in Blacknest Lane.	Clerk	Completed	Signs now in place
	18/19	Purchase of memorial bench	Clerk	Completed	Bench now installed. PC to put on asset register and insure
30/10/2018	19/19	Purchase of a wifi enabled projector	clerk/pb	Completed	Equipment ordered and given to Phil/John for installation
04/09/2018	132/18	Investigate installation of mirror at end of Enborne Way	DB	Completed	Cllr Boeck has confirmed that WBC do not support the installation of mirrors

	100/18.4	Replacement of school railings to improve visibility	JH	Completed	AWE have approved a grant of £2000 to the school for them to complete the work to the railings and road markings.
04/09/2018	100/18.5	Overgrown shrubs outside postoffice	Clerk/JH	Completed	A resident has cut back the shrubs so no longer an issue
08/01/2019	12/19.0	Ask Planning enforcement about the crossing at the Grundon site	Clerk/DB	Completed	The road has been reinstated
2/7/2019	83.3/19	Mrs Cowdery raised a concern that although there is a dropped kerb at the end of Enborne Way there is no corresponding dropped kerb at the other side of Brimpton Lane. It would therefore be very difficult to cross the road with a wheel chair or pram. Clerk to raise a case with West Berkshire Highways department.	Clerk	Completed	Clerk raised an enquiry with West Berkshire and they responded saying that the existence of a telecommunications chamber in the footway along Brimpton Lane prevents a dropped kerb being installed opposite the existing dropped kerbs to the north of Enborne Way. They also believe it would be more dangerous for pedestrians if the kerb was dropped.
06/08/2019	95.2/19	Gigaclear installation of cables in Church Lane and Hatch Lane	JH	Completed	Gigaclear have indicated that they will not be installing cables in Hatch Lane.
06/08/2019	95/19	Footpath 15 which is on the Fuel Allotment is blocked by a fallen tree and overhanging branches but this has not been cleared.	Clerk	Completed	Clerk has raised twice with West Berks due to safety concerns. Ref: 174891 and 175165. Update on 1st Aug was that they would inspect and deal with within 3 weeks. Has now been done.
07/05/2019	43/19	Some road signs in the parish are obscured by overgrown hedges/shrubs.	JH	Completed	Clerk has raised cases including for the Blacknest Lane sign. It appears that some of the signs have been cleared but not sure if this was done by residents or West Berks.
