

Brimpton Parish Council

Minutes of the Parish Council Meeting of the Council			
Date:	Tuesday 6 th August 2019	Time:	7.30pm
Place:	Brimpton Village Hall		
Present:	Mr John Hicks (Chairman)	Mr Phil Bassil (Vice Chairman)	
	Mrs Mary Cowdery	Mr Peter Main	
	Mr John Dolphin	Mr Charles Brims	
In Attendance:	Christine McGarvie (Clerk) 6 members of the public		
			Action
91/19	Apologies for absence Cllr Dominic Boeck gave his apologies.		
92/19	To receive declarations of interest relating to items on the agenda Mrs Cowdery declared that she is the direct neighbour of application 19/01712/HOUSE Merry Winds to be discussed under item 96.1		
93/19	Minutes of the previous meeting		
93.1	It was unanimously agreed that the Minutes of the meeting held 2 nd July 2019 were a true and accurate record. The Minutes were signed by the Chairman.		
93.2	Matters arising from the minutes not otherwise on the agenda including review of action tracker The Action Tracker was reviewed and updates given. 88.2 Mr. Hicks attended the SSEN meeting regarding the installation of a 132kv cable from Thatcham to Bramley to be installed in 2021. SSEN said that they have contacted all the landowners involved directly. 83.3 The lack of a dropped kerb on Brimpton Lane opposite Enborne way was raised with West Berkshire Council but they have informed the Council that it is not possible to drop the kerb because of safety concerns and a telecommunications chamber in the footway. 69.2 The new school railings are being constructed during the school holidays and will be in place before the school goes back in September. 77.3 A representative from West Berkshire Planning office has visited the site but needed to do further research before making a decision on whether planning permission was needed for the new gateway from Wasing Estate land on to the byway. 77.2 Mr Hicks has spoken to West Berkshire refuse collection department about bins being left at the end of Church Lane and they are investigating the complaint with Veolia 43/19 Clerk has reported a number of highways signs in the parish which are obscured by vegetation. Mrs. Cowdery reported that the new sign for Blacknest Lane sign is also obscured. Clerk to raise a case.		Clerk
94/19	Parish Plan: To formally accept the completed Parish Plan		

	<p>The final version of the Parish Plan has been sent to all councillors along with the comments received from West Berkshire Council. Mr. Hicks proposed that the Parish Plan be formally adopted by the Parish Council and this was agreed.</p> <p>It was also agreed that Mr. Dolphin could go ahead and have the plan printed.</p> <p>Mr. Hicks thanked the Steering Group for all their hard work on the plan.</p> <p>Recommendations from the plan will be followed up by the Council and discussed at future meetings.</p>	JD
95/19	<p>Parish environment</p> <p>95.1 Footpaths</p> <p>Clerk received a complaint from a resident about footpath 20 which runs from Brimpton Common to the B3051. West Berkshire Council have now cleared the vegetation.</p> <p>Footpath 15 which is on the Fuel Allotment has also been reported as there is a fallen tree and overhanging branches but this has not been cleared. Clerk to raise with West Berkshire Council again as there has been a report of an accident caused by the overhanging vegetation.</p>	Clerk
	<p>95.2 Installation of High Speed Broadband</p> <p>Gigaclear have put up posters in Church Lane and Hatch Lane to inform the landowner that they intend to lay cables. Both Church Lane and Hatch Lane are unadopted and the owner of Church Lane is unknown. In Hatch Lane residents jointly own the land and are concerned because it is known that the water pipes are installed near the surface and there is a high probability that they will be damaged during any work.</p> <p>Gigaclear are sending out a representative to discuss the issue with residents. Mr Hicks will also be contacting the person responsible for the Broadband project at West Berkshire Council.</p>	JH
	<p>95.3 Junction of Station Road and Wasing Road</p> <p>Mr. Bassil reported that Thames Water recently dug up the triangle of land at the junction of Station Road and Wasing Road but have not reinstated it to a good standard. The finger post has also been removed. Clerk to report to West Berkshire Council.</p>	Clerk
96/19	<p>Planning and Development</p>	
96.1	<p>To consider new planning applications and provide updates on any already considered. See appendix C below.</p> <p>19/01594/PIP Hillcourt Lodge, Brimpton Road - Application for permission in principle for residential development up to two dwellings</p> <p>The Parish Council resolved to object to the application as the proposed houses would be outside of the existing settlement area and inside the conservation area. The Parish Council do have plans to carry out a review of the settlement boundary as an outcome of the recent Parish Plan but can only consider this application based on the current settlement boundary. The Parish Plan also</p>	

	<p>indicates that residents would like to see new homes in the parish but only smaller affordable homes and this application does not meet these criteria.</p> <p>19/01712/HOUSE Merry Winds, Brimpton Common. Erection of single storey side extension</p> <p>The Parish Council resolved to respond with no objections</p> <p>APP/W0340/D/19/3230985 – Old Thatch. Proposed demolition of 1960s single storey extension and erection of single storey extension to rear of property. The Parish Council resolved to make no further comment on this appeal.</p> <p>19/01958/COMIND – Home Farm, Shalford Hill - The demolition of a 42.658m x 42.210m long cattle shed and consequent construction of a 29.800m x 42.882m long cattle shed</p> <p>This application is an out of area consultation and it was resolved not to comment.</p>	
96.2	<p>Mrs Cowdery and Mr Main will attend the Eastern Planning Committee meeting on 7th August and make a representation regarding planning application 19/01171/FULD – Blacknest Farm.</p>	
96.3	<p>Mr. Main to contact West Berkshire Planning department to clarify what weighting the Parish Council’s observations are given when considering planning applications and to find out if they have a set of priorities, they use to make their decisions. This is in light of several recent applications where the planning department’s decision has been contrary to the Parish Council’s opinion.</p>	PM
97/19	<p>Consultation documents requiring consideration</p> <p>97.1 Consultation on the West Berkshire draft Revised Statement of Community Involvement</p> <p>It was resolved to return no comment to this consultation.</p> <p>97.2 Highway Winter Service Plan 2019/20</p> <p>Mr. Brims pointed out that Wasing Road has not been included in the Highway winter Service Plan. Clerk to raise this with West Berkshire Council.</p>	Clerk
98/19	<p>The future of Brimpton Common Fuel Allotment Trust</p> <p>Mr Hicks proposed the following resolutions in order to re-establish the Fuel Allotment Trust.</p> <p>In pursuit of the Parish Council’s wish to establish the Fuel Allotment woodland as a nature reserve:</p> <ol style="list-style-type: none"> 1. The following be appointed as trustees to serve until the Parish Council AGM in May 2023: Gaila Adair, Grahame Hawker, Jan Main, Bob Moore 2. The trustees be requested to meet by the end of September 2019 to elect a Chairman and a Treasurer and to review the Constitution and the 1998 Terms of Reference to ensure they provide a basis for the operation of the trust. 3. The trustees be requested to produce an action plan by the end of December 2019, setting out the work required to improve the woodland and to create a nature reserve, including a timescale for implementation and an indication of costs. 	

	<p>4. Minutes of the meetings of trustees should be circulated to parish councillors and the Chairman of the trust be required to make an annual report to the Parish Assembly.</p> <p>All resolutions were agreed by the Parish Council.</p> <p>The Clerk to arrange the first meeting of the new committee.</p>	Clerk
99/19	Finance	
99.1	<p>To approve payments and reconciliation against bank statements. See Appendix A below. It was unanimously agreed to approve the payments for August, Clerk to process. The bank reconciliation was checked and signed by Mr. Bassil and Mr. Hicks</p>	Clerk
100/19	Reports	
100.1	<p>District Councillor's Report Cllr Dominic Boeck was unable to attend the meeting but his report can be found in Appendix D</p>	
100.2	<p>Clerk's Report Five volunteers are booked to attend the Speed Indicator Device training on 7th August at West Berkshire Council. Volunteers have been added to the Parish Council's public liability insurance to ensure they are covered when they go out with the device in the future. Credit Card application form has been completed.</p>	
100.3	<p>Report from Brimpton Fete committee The total profit from the fete is now £3406 but this should increase as the committee will be auctioning a donated silver bowl in September. The proceeds will be given to the school, church and recreation ground once the final figure is known.</p>	
100.4	<p>Report from village hall committee A successful breakfast event was held at the village hall, it was well attended and raised funds for the hall. The hedge outside the hall has been cut and there are plans for the wall and railings to be repaired.</p>	
100.5	<p>Report from Parish Council representatives on outside bodies Mr. Bassil attended the AWE LLC meeting on 11th July. AWE have a new environmental sustainability plan. The plans aims include eliminating single use plastic, the site being carbon neutral by 2030 and using 100% green energy. They intend to reduce the amount of radioactive material on the site by 15%. A new deep depository for radioactive material is due to be built by 2040. The Mensa project involving the construction of a new building at the Burghfield site is nearly complete, with a scheduled completion date of 2023. This will allow AWE to decommission some older buildings. The Local Emergency plan (REPPIR) is being updated. West Berkshire Council will now be responsible for setting the DEPZ (Detailed Emergency Planning Zone) The ONR (Office for Nuclear Regulation) will continue to be the overseer of the DEPZ. The Environment agency and ONR have both recently rated AWE as 'adequate'. AWE's drones were recently used to check the roof St. Marys church in Tadley to Mr. Bassil to provide contact details to Mr Dolphin so that the drone can be requested to check the village hall and church roof.</p>	PB

101/19	<p>Public Forum</p> <p>101.1 Mr. Dolphin raised an issue that a water leak by the school has been reported to Thames Water 4 times and is still not fixed.</p> <p>101.2 A resident raised concern about a recent incident in the parish where some residents had to be evacuated from their homes and asked whether the Parish Council should consider producing an Emergency Plan for any future incidents. Mr. Hicks pointed out that there were lists of contacts on the Parish Council website. It was agreed that this could be looked at again and more advice be made available in the event of evacuation being necessary.</p> <p>101.3 A resident raised a concern about the enforcement of the vehicle weight restriction through the village. This concern was also raised as part of the Parish Plan and there is an action to look at this again in order to obtain evidence.</p>	
102/19	Date of Next Meeting : 3rd September 2019 at 7.30pm	
	Meeting finished at 8:39pm	

Signed: Date:.....
 (Chairman)

DRAFT

Appendix A

Meeting Report 6th August 2019

Community Account

Statement balance 24/6/19	Cashbook balance as at 26/6/2019	Cashbook balance after new payments made
£24,555.66	£24,445.66	£23,964.72

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	June salary	232.80
100438	Claire Connell	Internal Audit	150.00
			£382.80

New items for payment

Cheque No	Payee	Details	TOTAL COST
100440	Mrs C McGarvie	printer ink and laminates	40.78
SO	Mrs C McGarvie	August salary	232.80
100441	Digital House MD	website hosting	207.36
TOTAL			480.94

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
			£0.00

Payments not presented as of 24/7/2019

Cheque No	Payee	Details	TOTAL COST
100439	Mrs M Bassil	Annual Parish Meeting refresh	110.00
TOTAL			110.00

Receipts not cleared as of 24/6/2019

Receipt date	Payer	Details	TOTAL COST
			£0.00

Appendix B

Bank Reconciliation 30th July 2019

Authority name Brimpton Parish Council

Prepared by Christine McGarvie Clerk and RFO

Date 30th July 2019

Approved by John Hicks Chair of council

Date

Balance per bank statements as at 24th July 2019	£	£
Community Account		24,555.66
Saving account		31,847.91
		<u>56,403.57</u>
Less any un-presented payments at 24th July 2019		0
02/07/2019 Mrs M Bassil		110.00
Add any uncleared receipts		
		<u>£56,293.57</u>
Net Bank balances as at 30th July 2019		<u>£56,293.57</u>
CASH BOOK		
Opening balance as per cashbook 1st April 2019		24,107.65
Add: Receipts in the year		7,015.00
Less: Payments in the year		6,676.99
Closing balance as per cash book as at 30th July 2019		<u>£24,445.66</u>
Opening balance savings account 1st April 2019		31,832.04
Add: Receipts in the year		£15.87
Less: Payments in the year		0
Closing balance as per cash book as at 30th July 2019		<u>£31,847.91</u>
Overall closing balance		<u>£56,293.57</u>
diff		£0.00

Appendix C

Brimpton Parish Council Meeting - 6th August 2019

Planning Applications for Consideration

1	19/01594/PIP Hillcourt Lodge, Brimpton Road - Application for permission in principle for residential development up to two dwellings	Deadline 30 th July requested extension
2	19/01712/HOUSE Merry Winds, Brimpton Common. Erection of single storey side extension	Deadline 29 th July requested extension
3	APP/W0340/D/19/3230985 – Old Thatch. Proposed demolition of 1960s single storey extension and erection of single storey extension to rear of property.	Additional comments by 8 th August.

Planning Application Decisions made

1	19/01131/HOUSE – Mulberry Lodge, Brimpton Lane. Construction of two storey extension, internal alterations, addition of pitched roof to existing flat roof at rear and replacement timber windows	GRANTED
2	19/01356/HOUSE – Pengethley, Manor View. 2 storey side extension with single storey extension behind, linking to garage conversion. Garage conversion and extension with new first floor. Existing rear dormer to main bedroom to be enlarged.	GRANTED
3	19/00353/PACOU – Hyde End Farm, Hyde End Lane. Change of use of agricultural building to a dwelling.	GRANTED
4	19/01454/HOUSE – 3 The Osiers, Brimpton Road. Erection of detached garage and conversion of existing garage to living accommodation	GRANTED

Planning Applications Awaiting Decisions

1	19/01290/COMIND - Land West Of Gravel Works Station Road Woolhampton . Installation of 6MW ground mounted photovoltaic solar arrays with transformer stations; internal access track; landscaping; security fencing; security measures; access gate; and ancillary infrastructure (without complying with Conditions 15 and 17 of application 17/00522/COMIND to extend operational lifespan of Solar Farm from 30 years and six months to 40 years and six months)	Determination deadline 14 th August
2	19/01371/MINMAJ – Kennetholme Quarry. Variation of conditions. Request for 24 month extension of gravel extraction	Determination deadline 19 th August
3	19/01516/HOUSE – The Lodge, Brimpton Common. Alterations to existing internal layout and an extension.	Deadline 8 th August
4	19/01171/FULD - Blacknest Farm. Demolition, salvage and rebuild of the existing buildings to create three live-work units together with access and landscaping	To be determined at committee meeting 7 th August.

Appendix D - Aldermaston Ward Member Report for August 2019 - Dominic Boeck-West Berkshire Council

Waterside Centre

Following the Bradfield Club agreement to purchase 50% of the building from West Berkshire Council, Berkshire Youth have now submitted their planning application (<https://publicaccess.westberks.gov.uk/online-applications/applicationDetails.do?keyVal=PU23NORD0K400&activeTab=summary>).

The application, which will be a delegated decision unless called in, is expected to be determined by 28 August.

Council Leader Lynne Doherty has championed the venue being retained for use by young people and was instrumental in getting the agreement reached and over the line with Bradfield Club.

This is a major commitment to the young people of Newbury and West Berkshire and the Council is delighted that over the next 12 months or so this long held ambition will at long last become a reality.

- ### University Centre Newbury (UCN)

The Council was approached by Newbury College to provide interim funding for a new purpose-built Centre on the Newbury College campus, as part of the University Centre development. The Centre is expected to be of benefit to the local economy as a whole and therefore is in line with the priorities of West Berkshire Council “working together to make West Berkshire an even greater place in which to live, work and learn”.

The Executive approved the loan facility of £3.5m at its meeting on 25 July to bridge the timing gap between the construction of the Centre and the sale of a parcel of land at the site. I was pleased to support the proposal by seconding the motion and speaking in favour of it.

The overall cost of the University Centre is estimated to be in the region of £5m to £6m. Newbury College has made a successful bid to the Thames Valley Berkshire Local Enterprise Partnership (TVBLEP) and has secured a capital grant of £1.75m dependent on project milestones being achieved.

This is really positive news for the district and the courses will be geared to meet higher level skills needs for local business, delivering qualifications in the five priority sectors identified by LEP research – digital technologies, business & finance, engineering, health & social care and construction.

The development of the Centre meets the Council Strategy 2019-2023 and Vision 2036 priorities of supporting everyone to meet their full potential, developing infrastructure to grow the local economy, ensuring sustainable services through innovation and partnerships, supporting businesses to start, develop and thrive and making West Berkshire a great place to live.

Due diligence will need to be carried on the proposal and ability to secure the legal charge. Appropriate facility agreement and legal charge deed will need to be drawn up. The loan facility can be provided by using the general power of competence under Section 1 of the Localism Act 2011.

- ### Climate Conference

It has been widely reported that West Berkshire Council has declared a Climate Emergency. As part of the consultation process in drawing together a strategy and delivery plan the council will be holding a Climate Conference.

Plans are underway and it is to be held at Newbury College on Monday 28 October 2019. This date has been specifically chosen to provide the option for young people from the youth protest marches to be able to attend during half term.

Rt. Hon. Richard Benyon, MP will open the conference and we shall expect to hear from a mixture of speakers. In addition to the keynote speakers there will be parallel hour long sessions running in the morning and afternoon. More details are to follow and tickets will be available shortly through the Council's online booking system (due to capacity issues there will be a maximum of four tickets available per applicant – age restrictions will apply).

- ### Consultations

WBC is considering nominations for assets in Burghfield, Hungerford, Kintbury and Newbury to be included in the local list of heritage assets, as having special local architectural, archaeological or historic interest.

The consultation runs until 22 August and can be found here: <https://info.westberks.gov.uk/index.aspx?articleid=36247>.

- ### Health and Wellbeing blog

Please visit <https://info.westberks.gov.uk/healthandwellbeingblog>.

- ### Heathrow motion

The motion brought by Cllr David Marsh opposing Heathrow expansion, which was referred to the Transport Advisory Group, will return to Council for debate on 12 September 2019.

- ### Green Bin subscription renewal 2019/20

Current subscribers will receive an email or letter with details about how to renew their subscriptions online and to ensure collections continue without interruption residents should subscribe before 11 August 2019.

The 2019/20 subscription period runs from 2 September 2019 to 28 August 2020 and costs £50 for the first bin - <https://citizen.westberks.gov.uk/gardenwastesubscribe>.

The main renewal process is for people to use the online subscription service but we are aware that there have been some technical issues with the payment portal. These are being addressed, but payments can be taken by cheque or over the phone if residents cannot access the portal – please contact Customer Services (01635 551111) in the first instance, where you will be directed to dial a secure payment line.

Garden waste can also be taken to one of the recycling centres in Newbury and Padworth, or can be composted at home (opening times for the recycling centres, seven days per week, are: Newbury: 8.30am - 7.30pm; Padworth: 8am - 6pm).

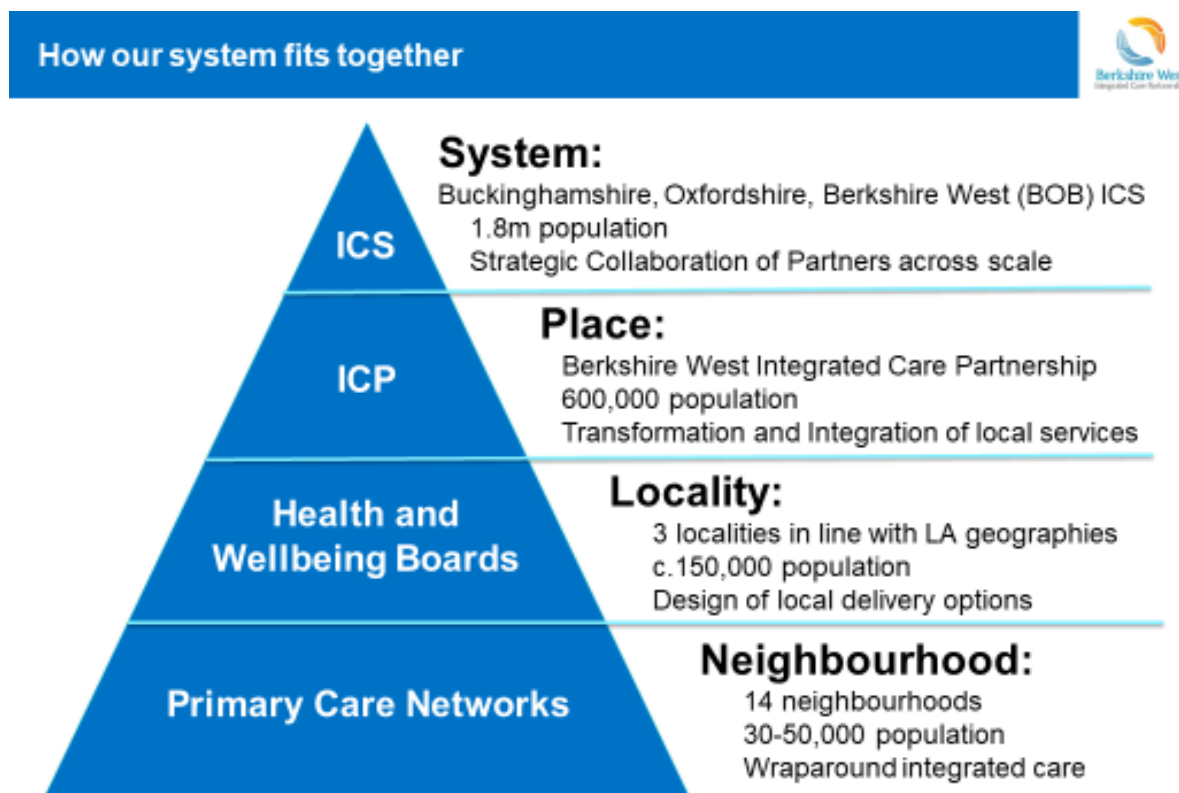
- ### Safeguarding Adults

The revised 2019/20 West of Berkshire Safeguarding Adults Partnership Board Strategy and Business Plan have been finalised and can be found at <http://www.sabberkshirwest.co.uk/board-members/priorities-plans-and-reports/>.

- ### Berkshire West ICP Launch Event

On 18 July the Berkshire West Integrated Care Partnership was launched at Shaw House in an event that I was able to attend.

Geographically, the ICP covers the West Berkshire, Reading and Wokingham council areas and sits below the Integrated Care System covering Berkshire West, Buckinghamshire and Oxfordshire (or “BOB”). Underneath the ICP sit the three local Health and Wellbeing Boards and below them the new Primary Care Networks (“PCNs”) which bring together local GP practices:



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The ICP consist of seven public sector organisations – the three councils, the Berkshire West Care Commissioning Group (CCG) and the three local NHS Foundation Trusts (Berkshire Healthcare, Royal Berkshire and South Central Ambulance). It has 44 GP practices, a combined budget of about £1bn and in excess of 10,000 staff.

The ICP has a number of aims, including:

- supporting people to take care of their own health and well-being;
- providing care closer to home wherever appropriate;
- integrating services across providers to improve delivery;
- providing co-ordinated primary, community and social care to efficiently meet residents’ needs;
- to better understand the needs of the population so as to design services more effectively;
- to share understanding of the quality of services so as to have a system-wide approach to the delivery and monitoring of quality;
- to make the most effective use of the Berkshire West pound and deliver financial sustainability;
- to improve staff and workplace wellbeing, and sustain a highly skilled health and care workforce.

- [West Berkshire Lottery](#)

The lottery has raised £55k in its first year so far. This is hugely encouraging and it is clearly making a difference to the charities which have signed up. For more, go to <https://www.westberkshirelottery.co.uk/>.

And even better, since 21 July, anyone purchasing a ticket for the Lottery draw has been automatically entered in to an additional weekly raffle to win prizes, courtesy of local businesses in West Berkshire, for example:

- three months free membership at leisure centres in West Berkshire including the Northcroft Lido, courtesy of Legacy Leisure;
- £30 to spend on a meal in Bill's Restaurant, Newbury;
- Mrs Farquhar's Afternoon Tea for two at the Grade I listed Shaw House.

There are now 96 causes signed up to fundraise with 50p from each £1 ticket sold going directly to a local good cause, and a further 10p going into the community fund.

- [Deputy Police and Crime Commissioner Survey](#)

Matthew Barber, the Deputy Police and Crime Commissioner for Thames Valley, is seeking your views about policing in the Thames Valley. To have your say visit <https://www.matthewbarber.co.uk/policing-survey-2019>.

- [New Local Police Area Commander](#)

Superintendent Nick John took over from Jim Weems as the new local commander for West Berkshire from 1 August.

- [Children, Young People and Education](#)

Key stage 2 – Latest figures show big improvements in the progress made by disadvantaged pupils. <https://info.westberks.gov.uk/index.aspx?articleid=36249>

John O'Gaunt – rated Good for the first time following its OFSTED inspection.

John Rankin – rated Good in its recent OFSTED inspection.

Theale School – building work is progressing and I'm excited that Theale's new primary school is taking shape. It opens next year and will provide a fabulous learning environment for 315 pupils.

Highwood Copse – following the contractor going in to administration, the Council is currently in the re-tendering process to continue the build. Disappointingly the opening date has necessarily been deferred to September 2020. All children who were due to be admitted this September have been found alternative school places.

Learner Achievement Awards

The seventeenth annual Learner Achievement Awards were held on 7 June at Shaw House, Newbury and I was delighted to be able to attend. The awards celebrate the success of adult learning in West Berkshire and cover a range of provision including apprenticeships, professional qualifications, and health and wellbeing courses. <https://info.westberks.gov.uk/laa2019>

- Local

Planning

The application submitted to WBC for the replacement of buildings at Blacknest Farm in Brimpton Common will be determined by Eastern Area Planning Committee on 7 August.

An application from the operators for the addition of units at Ravenswing Park, Aldermaston has been submitted. Many residents have concerns about the proposal and I have called in the application for determination by committee in the event that officers are minded to approve it.

The application from Lidl for the construction of a new store in Tadley has generated a huge response. Responses to Lidl's consultation with residents and submissions directly to the Council show roughly as many people in support of the proposals as are against. I am seeking to have the application determined by committee.

Aldermaston Primary

One of the pleasures of being a Councillor is the opportunity to go to school performances and I recently went to see Aldermaston children appear in the school's summer show, Jack and the Beanstalk. It was an absolute delight!

DRAFT