

Brimpton Parish Council

Minutes of the Meeting of the Parish Council			
Date:	Tuesday 3 rd December 2019	Time:	7.30pm
Place:	Brimpton Village Hall		
Present:	Mr John Hicks (Chairman)	Mr Charles Brims	
	Mrs Mary Cowdery	Mr John Dolphin	
	Mr Phil Bassil	Mr Peter Main	
In Attendance:	Christine McGarvie (Clerk) 5 members of the public including Andrew Perkins Chief Executive, Wasing Estate		
			Action
138/19	Apologies for absence None		
139/19	To receive declarations of interest relating to items on the agenda None		
140/19	Minutes of the previous meeting		
140.1	It was unanimously agreed that the Minutes of the meeting held 5 th November were a true and accurate record. The Minutes were signed by the Chairman.		
140.2	<p>Matters arising from the minutes not otherwise on the agenda, including review of action tracker</p> <p>128.2 – Mr. Hicks has discussed the issue of dog fouling on the school field with the Chairman of the school governors and the Head Teacher. They are monitoring the situation.</p> <p>130.1 – Clerk has raised a request for better signage on footpath 12 and is awaiting a response.</p> <p>99/18 – Speeding. After analysing the results of the last week of monitoring it is clear that Wasing Road has an issue with speeding. West Berkshire are now aware of this, however there is only limited availability of the Sentinel to allow them to record speeders and send out warning letters. The volunteer group will ask to borrow the SID to monitor the situation again.</p> <p>77.1 – Solar Farm trees. There has been no update on whether the trees have been planted. Clerk to chase for an update.</p>		Clerk
141/19	Parish Plan: To provide updates on the recommended actions from the parish plan The recommended actions from the Parish Plan are continuing to be progressed and the latest updates will be put on the website.		
142/19	Parish environment		
142.1	Footpaths No new issues.		
142.2	To discuss refilling grit bins The Parish Council are responsible for 5 grit bins in the parish at the following locations:		

144/19	Consultation documents requiring consideration Home office consultation – strengthening police powers to deal with unauthorised encampments. NALC has requested input from Parish Councils. The Parish Council agreed with the four main points that NALC have put forward. Clerk and Mr. Main to draft a response to the 15 consultation questions.	Clerk/PM
145/19	To adopt a Complaints procedure and Vexatious Complainant policy The Parish Council agreed to adopt the Complaints Procedure and Vexatious Complainant policy. Clerk to put the documents on the Parish Council website.	Clerk
146/19	Finance	
146.1	To approve payments and reconciliation against bank statements. See Appendix A below. It was unanimously agreed to approve the payments for November, Clerk to process. The bank reconciliation was checked and signed by Mr. Hicks.	Clerk
146.2	To receive internal checker's report Mr. Main reported that the Parish Council's accounts are in order and there is full transparency. Clerk to put the full report on the website.	Clerk
146.3	To consider draft budget for 2020/2021 and agree precept It was agreed to increase the Clerk's home working allowance to £100 a year. The budget for 2020/2021 was agreed. Mr. Hicks proposed that the precept be set at £12,000 for 2020/2021 and this was agreed.	
147/19	Reports	
147.1	District Councillor's Report Cllr Boeck was not present but had provided a report before the meeting. Clerk to put the report on the website.	Clerk
147.2	Clerk's Report Nothing to report.	
147.3	Report from Village hall committee Mr. Dolphin reported that a lorry had caused damage to the fence at the front of the Village Hall. He thanked the members of the public who witnessed the incident and reported the details. The company that caused the damage have agreed to pay for the repair costs. There will be a meeting of the Village Hall committee on Friday to discuss a potential increase to the winter fuel surcharge.	
147.4	Report from Parish Council representatives on outside bodies Mr. Bassil attend the AWE LLC meeting held on 7th November. The ONR (Office for Nuclear Regulation) have issued two improvement notices for organisational capability relating to the way that AWE undertakes its risk assessments. There was a presentation from the team that carry out nuclear forensics, analysing lost and orphaned active material to determine its source. AWE have carried out a drone survey of the Church and Village Hall roofs.	
148/19	Public Forum	

	<p>148.1 Mr. Hicks reported that West Berkshire Council's Minerals and Waste Plan will go to the Executive Committee for approval on 19th December.</p> <p>148.2 Mrs Cowdery reported that the planning application for a new Lidl store in Tadley is scheduled to be decided at a planning committee meeting on 4th December.</p>	
149/19	<p>Date of Next Meeting : 7th January 2020</p> <p>All dates for 2020 :</p> <p>7th January, 4th February, 3rd March, 7th April</p> <p>5th May – Annual Parish Council meeting</p> <p>14th May – Annual Parish Assembly</p> <p>2nd June, 7th July, 4th August, 1st September, 6th October, 3rd November, 1st December</p>	
	Meeting closed at 8.26pm	

Signed: **Date:**.....
(Chairman)

Appendix A

Meeting Report 3rd December 2019

Community Account

Statement balance 22/11/19	Cashbook balance as at 28/11/2019	Cashbook balance after new payments made
£29,781.70	£29,727.70	£29,474.90

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	October Salary	232.80
			£232.80

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	December salary	232.80
100449	Royal British Legion	donation	20.00
TOTAL			£252.80

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT

Payments not presented as of 24/11/2019

Cheque No	Payee	Details	TOTAL COST
100445	HALC	Finance training	54.00
TOTAL			54.00

Receipts not cleared as of 24/10/2019

Receipt date	Payer	Details	TOTAL COST
			£0.00

Brimpton story/BPRA	£1,386.18
CIL	£806.40
INRG solar donation	£20,000.00
	£22,192.58

Defib paid for
received 27/10/2016 16/00416
- £2000 spent on school hall

Savings Account balance 24/11/19	£31,863.79
---	------------

Appendix B

Bank Reconciliation 28th November 2019

Authority name	Brimpton Parish Council	
Prepared by	Christine McGarvie	Clerk and RFO
Date	28th November	
Approved by	John Hicks	Chair of council

Balance per bank statements as at 22nd November 2019	£	£
Community Account	29,548.90	
Saving account	31,863.79	
		<u>61,412.69</u>
Less any un-presented payments at 22nd November 2019		
01/10/2019 HALC - 100445		54.00
Add any uncleared receipts		
Net Bank balances as at 28th November 2019		<u>£61,358.69</u>

CASH BOOK

Opening balance as per cashbook 1st April 2019	24,107.65
Add: Receipts in the year	15,509.18
Less: Payments in the year	<u>10,121.93</u>
Closing balance as per cash book as at 28th November 2019	<u>£29,494.90</u>

Opening balance savings account 1st April 2019	31,832.04
Add: Receipts in the year	£31.75
Less: Payments in the year	<u>0</u>
Closing balance as per cash book as at 28th November 2019	<u>£31,863.79</u>

Overall closing balance	<u>£61,358.69</u>
-------------------------	-------------------

diff	£0.00
------	-------

Appendix C

Brimpton Parish Council Meeting - 3rd December 2019

Planning Applications for Consideration

1	APP/W0340/W/19/3237503 - Planning Appeal in relation to 18/02635/COMIND at Shalford Farm	Deadline for additional comment 24 th December
---	---	---

Planning Application Decisions made

1	19/02422/HOUSE – Langton, Brimpton Common. 2 storey side extension and rear extension	Granted
2	19/02463/HOUSE – The Lodge, Brimpton Common. Removal of chimney	Granted

Planning Applications Awaiting Decisions

1	19/02580/CERTE – Pelynt, Crookham Common Road. Application for certificate of lawfulness for outbuildings	Deadline 17 th December
2	APP/W0340/D/19/3230985 – Old Thatch. Proposed demolition of 1960s single storey extension and erection of single storey extension to rear of property.	No decision date