

Brimpton Parish Council

Minutes of the Parish Council Meeting of the Council

Date:	Tuesday 5 th November 2019	Time:	7.30pm
Place:	Brimpton Village Hall		
Present:	Mr John Hicks (Chairman)	Mr Charles Brims	
	Mrs Mary Cowdery	Mr John Dolphin	
	Mr Phil Bassil	Mr Peter Main	
	District Councillor D. Boeck		
In Attendance:	Christine McGarvie (Clerk) 6 members of the public		
			Action
126/19	Apologies for absence None		
127/19	To receive declarations of interest relating to items on the agenda None		
128/19	Minutes of the previous meeting		
128.1	It was unanimously agreed that the Minutes of the meeting held 1 st October 2019 were a true and accurate record. The Minutes were signed by the Chairman.		
128.2	Matters arising from the minutes not otherwise on the agenda including review of action tracker 124.1 Mr. Dolphin reported the overgrown footpath which runs from Bannister Place to the school. West Berkshire Council have confirmed that it is not a public footpath and therefore not their responsibility. 77.1 Clerk has contacted Wise Energy who now run the Solar Farm site and they have provided plans for the replanting of hedges and trees this winter. 32.3 Dog fouling – Mrs. Cowdery raised the issue of dog fouling on the school field and suggested that dogs should not be allowed on the field. Mr. Hicks to contact the school governors and ask for their view on the matter.		JH
129/19	Parish Plan: To provide updates on the recommended actions from the parish plan The recommended actions from the Parish Plan were reviewed. Action 3 – To lobby Gigaclear to ensure project is completed. Mr. Dolphin has been in contact with Gigaclear and the project is progressing. The concrete pad in the centre of the village still needs to be removed. A resident reported that they were still waiting for their service to be connected. Mr. Dolphin to continue to chase Gigaclear. Hatch Lane residents have agreed to allow Gigaclear to run cable along this private unadopted road. Action 14. Mrs. Cowdery has been in contact with West Berkshire Council regarding planning enforcement. They have indicated that there are two enforcement officers and a team leader. They provided a link to a web page which outlines the courses of action they can take when there are breaches of planning control. https://info.westberks.gov.uk/article/28697 Action 5- Mrs Cowdery provided a report on the options for school transport to the Kennet school. There is currently a 16-seater bus provided to the Kennet School but there are only 4 children using this service. It was agreed that the service should be advertised via the parish email list and the website. Residents		Clerk/JH

	<p>interested should be directed to the West Berkshire Council website. https://info.westberks.gov.uk/article/27823</p> <p>Action 13 – Mr. Brims has provided a report on reviewing the settlement boundary. A further progress report will be provided once more information has been received from West Berkshire Council on the timing of the review process.</p> <p>Action 11 – Mr. Main has contacted West Berkshire Council about ways to work with them and landowners to keep hedges, verges etc. in good order. West Berkshire Council have advised that the best way to track issues is to report them via their online reporting tool. This is already done but could be more widely publicised in the parish.</p>	
130/19	Parish environment	
130.1	<p>Footpaths</p> <p>Footpath 12 is now clear and the electric fence has been moved. There has been a request for better signage on the route of footpath 12. It was agreed that the Clerk should raise a request with West Berkshire Council for a way marker sign next to one of the kissing gates on the path.</p>	Clerk
130.2	<p>To provide an update on the use of the Speed Indicator Device</p> <p>Mr. Dolphin thanked all the speed watch volunteers who carried out over 30 hours of monitoring over a week. The results have been received and a definite problem was found on Brimpton Road along Manor View. West Berkshire will therefore be deploying their sentinel device to monitor and record speeding vehicles. Speeding was also found on Wasing Lane but not at such high volumes. The next step will be to carry out monitoring on Crookham Common Road and the B3051 in Brimpton Common. These are both 40mph zones so could not be done at the same time.</p> <p>No significant speeding was found outside of the school although many drivers did breach the 20mph advisory limit.</p> <p>Mr. Dolphin to send the full report from the SID monitoring to the Clerk for distribution.</p>	JD
130.3	<p>Grit Bins</p> <p>Mr. Dolphin agreed to check the grit bins in the village and let the Clerk know if they need refilling. Clerk to check bin in Hyde End Lane. It was reported that the hedge needs to be cut over the grit bin which is located by the monument.</p>	JD/Clerk
131/19	Planning and Development	
131.1	<p>To consider new planning applications and provide updates on any already considered. See appendix C below.</p> <p>19/02422/HOUSE – Langton, Brimpton Common. 2 storey side extension and rear extension The applicant was present and spoke about the application. The Parish Council resolved to respond with no objections.</p> <p>19/02463/HOUSE – The Lodge, Brimpton Common. Removal of chimney The Parish Council resolved to respond with no objections.</p> <p>19/02580/CERTE – Pelynt, Crookham Common Road. Application for certificate of lawfulness for outbuildings The applicant was present and explained the reason for the application. The Parish Council resolved to respond with no objections.</p>	

132/19	Consultation documents requiring consideration West Berkshire Council Cultural Strategy – Mr. Hicks has already responded as deadline for responses was 1 st November.	
133/19	To consider adding a local business directory to the Parish Council website The Clerk has received advice from HALC which states that there is no legislation to prevent a Parish Council from having a business directory on their website but it must ensure that the data is accurate and compliant with GDPR regulations. They also recommended including a disclaimer about the content saying that the Parish Council does not endorse the businesses listed. The Parish Council decided not to go ahead with this suggestion because of the increased administration involved in order to keep the data accurate and because there are already opportunities for local businesses to advertise in the Parish magazine.	
134/19	Finance	
134.1	To approve payments and reconciliation against bank statements. See Appendix A below. It was unanimously agreed to approve the payments for November, Clerk to process. The bank reconciliation was checked and signed by Mr. Hicks. It was agreed that a donation of £20 should be made to the Royal British Legion and the existing poppy wreath used at the remembrance service. Clerk to raise a cheque.	Clerk Clerk
134.2	To consider a grant request from Newbury Weekly News Clerk has received a letter requesting a donation towards the over 80s parcel fund. The Parish Council agreed not to give a donation.	
134.3	To consider draft budget for 2020/2021 The first draft of the budget for 2020/2021 was discussed. It was agreed that although reserves are high there are potential projects which will need significant investment. These projects include the provision of a recreation ground closer to the centre of the village and highway improvement projects. It was agreed that the Clerk should contact West Berkshire Council Highways department in order to scope out the highways improvement projects and determine whether they would be willing to support them. Clerk to make the agreed changes to the budget and precept will be agreed at the December meeting.	Clerk Clerk
135/19	Reports	
135.1	District Councillor's Report The District Parish Council conference was held on 22 nd October. West Berkshire Council held a Climate change conference on 28 th October with a number of interesting speakers and workshops.	
135.2	Clerk's Report Clerk attended the West Berkshire District Conference on 22 nd October. The theme of the forum was community resilience and emergency planning. The Council want to encourage communities to think about emergency planning and put plans in place. There is a booklet called 'Are you ready?' with advice for households on how to plan for and deal with emergencies. Clerk to add a link to the booklet to the Parish Council website.	Clerk

	<p>West Berkshire Council are working on their new local plan and this will include identifying sites for development which will go out for consultation by middle of next year.</p> <p>Clerk has started work on the website accessibility requirements and requested permission to attend a webinar course run by the SLCC at a cost of £24. The Parish Council agreed that the Clerk could attend this training.</p>	
135.3	<p>Report from Village hall committee</p> <p>Mr. Dolphin reported that new safety rails have been installed and just need to be painted.</p> <p>The work on the grass area at the back of the hall will be done on 8th November.</p> <p>The pudding competition event was a great success and raised £400 for St. Michael's Hospice.</p>	
135.4	<p>Report from Parish Council representatives on outside bodies</p> <p>The next AWE LLC meeting is on 7th November.</p> <p>AWE have confirmed dates to carry out a drone survey of church and hall. Mr. Hicks to inform residents when this will be happening via the email list.</p>	JH
136/19	<p>Public Forum</p> <p>No issues were raised.</p>	
137/19	<p>Date of Next Meeting : 3rd December 2019 at 7.30pm</p>	
	<p>Meeting finished at 8.48 pm</p>	

Signed: Date:.....
(Chairman)

Appendix A

Meeting Report 5th November 2019

Community Account

Statement balance 24/10/19	Cashbook balance as at 30/10/2019	Cashbook balance after new payments made
£29,781.70	£29,727.70	£29,494.90

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	September Salary	232.80
100444	Bradfield Printing Ltd	Parish Plan booklet printing	880.00
100443	Brimpton Village Hall	6 months hall hire	75.00
100446	Markel UK Ltd	Fuel Allotment insurance	89.60
100447	Brimpton PCC	Grass cutting	1,000.00
100448	Tadley Citizens Advice	Grant	100.00
			£2,377.40

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	November salary	232.80
TOTAL			£232.80

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
01/10/2019	West Berkshire Council	Precept	£7,000.00

Payments not presented as of 24/10/2019

Cheque No	Payee	Details	TOTAL COST
100445	HALC	Finance training	54.00
TOTAL			54.00

Receipts not cleared as of 24/10/2019

Receipt date	Payer	Details	TOTAL COST
			£0.00

Brimpton story/BPRA	£1,386.18
CIL	£806.40
Byway Fund	£91.00
INRG solar donation	£20,000.00
	£22,283.58

Defib paid for
received 27/10/2016 16/00416 -
£2000 spent on school hall

Savings Account balance 24/10/19	£31,863.79
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Appendix B

Bank Reconciliation 30th October 2019

Authority name Brimpton Parish Council

Prepared by Christine McGarvie Clerk and RFO

Date 30th October 2019

Approved by John Hicks Chair of council

Balance per bank statements as at 24th October 2019	£	£
Community Account		29,781.70
Saving account		31,863.79
		<hr/>
		61,645.49
Less any un-presented payments at 24th October 2019		
01/10/2019 HALC - 100445		54.00
Add any uncleared receipts		
Net Bank balances as at 24th October 2019		<hr/>
		£61,591.49
 CASH BOOK		
Opening balance as per cashbook 1st April 2019		24,107.65
Add: Receipts in the year		15,509.18
Less: Payments in the year		9,889.13
Closing balance as per cash book as at 30th October 2019		<hr/>
		£29,727.70
Opening balance savings account 1st April 2019		31,832.04
Add: Receipts in the year		£31.75
Less: Payments in the year		0
Closing balance as per cash book as at 30th October 2019		<hr/>
		£31,863.79
Overall closing balance		<hr/>
		£61,591.49
	diff	£0.00

Appendix C

Brimpton Parish Council Meeting - 5th November 2019

Planning Applications for Consideration

1	19/02422/HOUSE – Langton, Brimpton Common. 2 storey side extension and rear extension	Deadline 22 nd Nov
2	19/02463/HOUSE – The Lodge, Brimpton Common. Removal of chimney	Deadline 5 th Nov
3	19/02580/CERTE – Pelynt, Crookham Common Road. Application for certificate of lawfulness for outbuildings	Deadline 17 th Dec

Planning Application Decisions made

1	19/01290/COMIND - Land West Of Gravel Works Station Road Woolhampton . Installation of 6MW ground mounted photovoltaic solar arrays with transformer stations; internal access track; landscaping; security fencing; security measures; access gate; and ancillary infrastructure (without complying with Conditions 15 and 17 of application 17/00522/COMIND to extend operational lifespan of Solar Farm from 30 years and six months to 40 years and six months)	Granted
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Planning Applications Awaiting Decisions

1	APP/W0340/D/19/3230985 – Old Thatch. Proposed demolition of 1960s single storey extension and erection of single storey extension to rear of property.	No decision date yet
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