

**Brimpton Parish Council**  
**Minutes of the Meeting of the Parish Council**

Date: Tuesday 7<sup>th</sup> July 2020 Time: 7.30pm

Place: Zoom video conference due to the Coronavirus (Covid-19) restrictions.

Attending call: Mr John Hicks (Chairman)

Mr Phil Bassil

Mr Charles Brims

Mrs Mary Cowdery

Mr John Dolphin

Mr Peter Main

In Attendance: Christine McGarvie (Clerk)

3 members of the public were also in attendance

The Chairman introduced councillors for the benefit of the recording and outlined the procedures to be followed during the meeting.

**54/20 Apologies for absence**

None

**55/20 To receive declarations of interest relating to items on the agenda**

None received

**56/20 Minutes of the previous meeting**

**56.1** It was unanimously agreed that the Minutes of the meeting held 2<sup>nd</sup> June were a true and accurate record. The Chairman will sign these at a future date.

**56.2 Matters arising from the minutes not otherwise on the agenda including review of the Action Tracker.**

50/20 West Berkshire Council – Speed Management Framework Consultation.

The Clerk confirmed that Aldermaston Parish Council are interested in purchasing a Speed Indicator Device jointly with Brimpton.

Mr. Main reported that a group of residents in Brimpton Common are attempting to have the speed limit changed from 40mph to 30mph along the B3051 and had engaged the support of the local MP. Although the Parish Council supports the group's objective, it noted that attempts to change the speed limit have failed previously as Hampshire County Council would not agree to it.

**57/20 To discuss Parish Council response to the Coronavirus (Covid-19) epidemic**

There have been no new requests in Hyde End or Brimpton Common. A total of 88 requests have been received from Brimpton Village since the volunteer register was set up.

**58/20 Parish Environment**

**58.1 To discuss the future of the Enborne Way allotment area**

It was agreed that the Clerk should contact the owners of the Enborne Way allotment area, Sovereign Housing Ltd, and ask them what their plans are for the area and to raise concerns about the waste on the site which could encourage vermin.

**Action : Clerk**

## **58.2 Definitive Map Modification Order (DMMO) Claimed public footpath - Little Park Orchard/Hyde End Wood**

It was agreed that the Parish Council would not respond to the consultation as this was an historical neighbourhood dispute. West Berkshire Council are recommending refusal of the request which dates from 2006.

## **58.3 Overweight lorry**

Mrs Cowdery had witnessed an oversized, 44 tonne lorry using Crookham Common Road and had reported it to the company as well as West Berkshire Council. The company apologised saying that the driver had got lost.

## **59/20 Planning and Development**

**59.1 To consider new planning applications and provide updates on any already considered. See appendix C below.**

There were no new planning applications.

Planning application 20/00737/COMIND - Shalford Farm. (Conversion and redevelopment of land and buildings) will be considered by the Eastern Area Planning committee on 15th July. It was agreed that the Parish Council would send no additional comments.

## **60/20 Finance**

**60.1 To approve payments and approve reconciliation against bank statements**

The payments for July were agreed. Clerk to action.

**Action: Clerk**

**60.2 To receive the budget update for the end of Quarter 1**

The budget update for Q1 was reviewed and agreed.

**60.3 To agree moving Parish Council bank accounts to Lloyds and implementing electronic payments**

The Parish Council agreed in principle to move the bank account to Lloyds. Lloyds are not accepting new applications at present but Clerk will action when this service is resumed.

**Action: Clerk**

**60.4 To review updates to the financial regulations**

The suggested changes to submission of VAT reclaims and electronic payments financial regulations were agreed.

**Action: Clerk**

**60.5 To consider renewal of CCB membership**

It was agreed that the CCB membership would be renewed at a cost of £35

**Action: Clerk**

**60.6 To consider request from West Berkshire Council for contribution to the Public Library Service**

West Berkshire Council has invited town and parish councils to contribute to the cost of the public library service. As it appears more parishioners use Tadley library in Hampshire than Thatcham or Newbury libraries, it was agreed that no contribution would be made to the West Berkshire library service. Clerk to reply to the request.

**Action: Clerk**

**61/20 Consultation documents requiring consideration**

West Berkshire Council Highway Winter Service Plan 2020/2021

The plan remains unchanged from the previous year and it was agreed to respond with no comments. Clerk to respond on behalf of the Council.

**Action: Clerk**

## **62/20 Reports**

### **62.1 District Councillor report**

CLlr Boeck has circulated a ward report for June and July which will be published on the Parish Council website.

### **62.2 Clerk's report**

Nothing to report.

### **62.3 Report from Village Hall Committee**

Mr. Dolphin reported that a deep clean has been carried out at the Village Hall and they are now open for bookings. Coronavirus restrictions mean that no exercise classes can take place in the hall at the moment. The Committee received a £10,000 grant from West Berkshire Council which will be used to cover the loss of income during the restrictions and to offer a reduced rate for anyone hiring the hall in the next 3 months.

### **62.4 Report from Parish Council representatives on external bodies.**

There has been no meeting of AWE LLC. Nothing to report.

## **63/20 Public Forum**

### **63.1 Abandoned car in Hyde End Lane**

The car has now been removed.

### **63.2 Brimpton Recreation Ground**

An update was requested on the plans for Brimpton Recreation Ground.

Mr. Brims explained that the recreation ground was scheduled to be put on the market at the end of March but the Coronavirus restrictions have delayed this and it will now go on the market in the next few weeks. If there is interest in the sale a public meeting will be held and all residents will be able to vote on the future of the land.

### **63.2 Request for a bench between the Church and the Village Hall.**

A resident requested that the Parish Council provide a bench between the Church and the Village hall. Mr. Dolphin pointed out that this land belongs to Wasing Estate and they would have to approve the installation of any bench. Clerk to add to agenda for August meeting. Mr. Dolphin to ask Wasing Estate whether they would agree to this.

**Action : Clerk /JD**

## **64/20 The next meeting will be held on Tuesday 4<sup>th</sup> August 2020**

Signed: ..... Date:.....  
(Chairman)

Appendix A

Meeting Report 7th July 2020

**Community Account**

Statement balance 24/6/2020	Cashbook balance as at 29/6/2020	Cashbook balance after new payments made
£33,285.57	£33,285.57	£33,052.77
<b>Payments made since last meeting</b>		
Cheque No	Payee	Details
100454	Brimpton Village Hall	Hall hire
100456	Claire Connell	Internal audit
SO	Mrs C McGarvie	June Salary
100458	Hampshire Association of Local Councils Ltd	Subscription
100459	West Berkshire Council	Uncontested Parish Election
100460	Mrs C McGarvie	Website Accessibility training
100461	Brimpton PCC	Grant for churchyard grass cuttin

**New items for payment**

Cheque No	Payee	Details
SO	Mrs C McGarvie	July salary
<b>TOTAL</b>		

**Receipts since last meeting date**

Receipt Date	Payer	Details
15/06/2020	HMRC	VAT refund 2019/2020

**Payments not presented as of 29/6/2020**

Cheque No	Payee	Details
<b>TOTAL</b>		

**Receipts not cleared as of 29/6/2020**

Receipt date	Payer	Details

## Appendix B

### Bank Reconciliation 24th June 2020

<b>Authority name</b>	Brimpton Parish Council	
<b>Prepared by</b>	Christine McGarvie	Clerk and RFO
<b>Date</b>	29th June 2020	
<b>Approved by</b>	John Hicks	Chair of council

Balance per bank statements as at 24th June 2020	£	
Community Account		30,852.22
Saving account		31,899.42

Less any un-presented payments at 29th June 2020

Add any uncleared receipts

Net Bank balances as at 29th June 2020

#### CASH BOOK

Opening balance as per cashbook 1st April 2020	27,885.22
Add: Receipts in the year	6,297.20
Less: Payments in the year	3,330.20
Closing balance as per cash book as at 29th June 2020	<u>£30,852.22</u>

Opening balance savings account 1st April 2020	31,890.86
Add: Receipts in the year	£8.56
Less: Payments in the year	0
Closing balance as per cash book as at 29th June 2020	<u>£31,899.42</u>

Overall closing balance	<u><u>£62,751.64</u></u>
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diff	£0.00
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Appendix C

Brimpton Parish Council Meeting – 7<sup>th</sup> July 2020

Planning Applications for Consideration

1	none	
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Planning Application Decisions made

1	<b>20/00587/HOUSE – The Lodge, Brimpton Common.</b> Addition of orangery	Approved
2	<b>20/01027/HOUSE – The Barn, Hyde End Lane.</b> Change of roof of conservatory from plastic to tiled	Approved

Planning Applications Awaiting Decisions

1	<b>20/00737/COMIND - Shalford Farm.</b> Conversion and redevelopment of land and buildings	Deadline 19 <sup>th</sup> June
2	<b>19/03155/FULD –</b> Wasing Cottage, Wasing Road. Demolition of existing dwelling and proposed replacement	Deadline 18 <sup>th</sup> Feb
3	<b>APP/W0340/W/19/3237503 -</b> Planning Appeal in relation to 18/02635/COMIND at Shalford Farm	Postponed