

**Brimpton Parish Council**  
**Minutes of the Meeting of the Parish Council**

Date: Tuesday 1<sup>st</sup> September 2020 Time: 7.30pm

Place: Zoom video conference due to the Coronavirus (Covid-19) restrictions.

Attending call: Mr John Hicks (Chairman)

Mr Phil Bassil

Mr Charles Brims

Mrs Mary Cowdery

Mr John Dolphin

Mr Peter Main

In Attendance: Christine McGarvie (Clerk)

4 members of the public were also in attendance.

The Chairman introduced councillors for the benefit of the recording and outlined the procedures to be followed during the meeting.

**65/20 Apologies for absence**

District Cllr Dominic Boeck has given his apologies.

**66/20 To receive declarations of interest relating to items on the agenda**

None received.

**67/20 Minutes of the previous meeting**

**67.1** It was unanimously agreed that the Minutes of the meeting held 7<sup>th</sup> July were a true and accurate record. The Chairman will sign these at a future date.

**67.2 Matters arising from the minutes not otherwise on the agenda including review of the Action Tracker.**

60.3/20 The move to electronic banking is on hold as Lloyds are not currently accepting new applications due to Coronavirus restrictions.

**68/20 Progress report on Parish Plan medium term objectives**

All the immediate objectives have been completed. The medium-term objectives have been delayed due to the Coronavirus lockdown but it was agreed that work would resume on these objectives with a target completion date of 1<sup>st</sup> December 2020.

Mrs Cowdery reported that the Kennet school bus has been replaced by a public bus. The public bus service is earlier in the morning but the time of the afternoon bus has not changed.

Clerk confirmed that Aldermaston Parish Council are still interested in purchasing a SID jointly with Brimpton and Padworth. Mr. Dolphin raised a concern that any device purchased needs to be approved by West Berkshire Council so that they will accept the data collected. Mr. Dolphin to contact West Berkshire Council for clarification.

**Action : JD**

Mr. Brims reported that the review of the Settlement boundary has been on hold due to the Coronavirus restrictions. It was agreed that this review should continue to be on hold until the outcome of the Government's White Paper on planning is known. Mr. Brims to inform the working party that the review is on hold.

**Action : CB**

## **69/20 Parish Environment**

### **69.1 To consider the request to install a bench on the footpath between the Church and the Village Hall**

A request was received from resident at the June meeting to install a bench on the footpath from the Church to the Village Hall. Wasing Estate own the land and have declined the request for a bench to be placed at this location.

### **69.2 To provide an update on the Enborne Way allotment area**

Sovereign, the owners of this land, have indicated that they plan to tidy up the area on 18<sup>th</sup> September. Mr. Dolphin to contact the two residents using the area to warn them. Clerk to clarify with Sovereign what their plans are to keep the area maintained in the longer term.

**Action : Clerk/JD**

## **70/20 Planning and Development**

### **70.1 To consider new planning applications and provide updates on any already considered. See appendix C below.**

#### **20/01825/FULD – Washoe Lodge, Brimpton Lane. Erection of 4 detached dwellings**

Mr Hicks declared that he is a near neighbour of Washoe Lodge application but this does not prevent him from commenting on the application.

The Parish Council resolved to object to the planning application for the following reasons

- It is considered to be over development of the plot.
- The proposed houses do not follow the Brimpton Parish Plan's recommendation that any new homes built should be smaller, affordable properties for first time buyers or those wishing to downsize.
- There are concerns about the increase in volume of traffic especially due to the proximity of the entrance point to the primary school.

## **71/20 Finance**

### **71.1 To approve payments and approve reconciliation against bank statements**

The payments for August were agreed. Clerk to action.

**Action: Clerk**

## **72/20 Consultation documents requiring consideration**

Government's white paper 'Planning for the future.' Deadline for comments is 29<sup>th</sup> October 2020. West Berkshire Council have provided a briefing paper and it was agreed that Mr. Brims would draft a response and send to all for comment.

**Action: CB**

## **73/20 Reports**

### **73.1 District Councillor report**

No report

### **73.2 Clerk's report**

Clerk is working on the Web Accessibility statement which must be published on the website before 23<sup>rd</sup> September.

A 2.75% increase in local government pay rates has been agreed and will be backdated to 1<sup>st</sup> April 2020. This increase was budgeted for and it was agreed to implement it with immediate effect. Clerk to arrange for the standing order to be changed and raise a cheque for back pay.

**73.3 Report from Village Hall Committee**

Mr. Dolphin reported that the Village Hall is starting to reopen. Modifications have been made to allow groups to use the hall safely. The hedge which was damaged by fire will be replaced.

**73.4 Report from Parish Council representatives on external bodies.**

No reports

**74/20 Public Forum**

**74.1 A request for an update on the recreation ground was received prior to the meeting.**

Mr. Brims reported that public meetings will be held on 21<sup>st</sup> September. At the meeting, parishioners will be asked to vote on whether the land should be sold or not.

The land cannot be sold without the permission of parishioners and the Charity commission.

**64/20 The next meeting will be held on Tuesday 6<sup>th</sup> October 2020**

Signed: ..... Date:.....  
(Chairman)

Appendix A

Meeting Report 1st September 2020

**Community Account**

Statement balance 24/8/2020	Cashbook balance as at 26/8/2020	Cashbook balance after new payments made
£30,351.62	£30,351.62	£29,859.69

**Payments made since last meeting**

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	July salary	232.80
SO	ICO	Data Protection	35.00
			<b>£267.80</b>

**New items for payment**

Cheque No	Payee	Details	TOTAL COST
100462	CCB	Membership fee	35.00
100463	Digital House MD Ltd	Website hosting	172.80
100464	Mrs C McGarvie	Health and safety training. McAfee virus prot. Cost shared with 3 PCs	51.33
SO	Mrs C McGarvie	August salary	232.80
<b>TOTAL</b>			<b>£491.93</b>

**Receipts since last meeting date**

Receipt Date	Payer	Details	TOTAL AMOUNT

**Payments not presented as of 26/8/2020**

Cheque No	Payee	Details	TOTAL COST
<b>TOTAL</b>			<b>£0.00</b>

**Receipts not cleared as of 26/8/2020**

Receipt date	Payer	Details	TOTAL COST
			0

<b>Savings Account balance 24/8/2020</b>	£31,899.42
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## Appendix B

### Bank Reconciliation 26th August

<b>Authority name</b>	Brimpton Parish Council	
<b>Prepared by</b>	Christine McGarvie	Clerk and RFO
<b>Date</b>	26th August 2020	
<b>Approved by</b>	John Hicks	Chair of council

Balance per bank statements as at 24th August 2020	£	£
Community Account	30,351.62	
Saving account	31,899.42	
		<u>62,251.04</u>

Less any un-presented payments at 26th August 2020

0.00

Add any uncleared receipts

Net Bank balances as at 26th August 2020	<u>£62,251.04</u>
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#### CASH BOOK

Opening balance as per cashbook 1st April 2020	27,885.22
Add: Receipts in the year	6,297.20
Less: Payments in the year	<u>3,830.80</u>
Closing balance as per cash book as at 31st July 2020	<u>£30,351.62</u>

Opening balance savings account 1st April 2020	31,890.86
Add: Receipts in the year	£8.56
Less: Payments in the year	<u>0</u>
Closing balance as per cash book as at 31st July 2020	<u>£31,899.42</u>

Overall closing balance	<u>£62,251.04</u>
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diff	£0.00
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Appendix C

Brimpton Parish Council Meeting – 1<sup>st</sup> September 2020

Planning Applications for Consideration

1	<b>20/01825/FULD – Washoe Lodge</b> , Brimpton Lane. Erection of 4 detached dwellings	8 <sup>th</sup> September 2020
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Planning Application Decisions made

1	<b>20/00737/COMIND - Shalford Farm.</b> Conversion and redevelopment of land and buildings	Refused
2	<b>19/03155/FULD – Wasing Cottage</b> , Wasing Road. Demolition of existing dwelling and proposed replacement	Approved

Planning Applications Awaiting Decisions

1	<b>APP/W0340/W/19/3237503</b> - Planning Appeal in relation to 18/02635/COMIND at Shalford Farm	Postponed – no date set.
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