# Brimpton Parish Council

# Minutes of the Meeting of the Parish Council

Date: Tuesday 6th April 2021 Time: 7.30pm

Place: Zoom video conference due to the Coronavirus (Covid-19) restrictions.

Attending call: Mr John Hicks (Chairman)

Mr Phil Bassil

Mr Charles Brims

Mrs Mary Cowdery

Mr John Dolphin

Mr Peter Main

In Attendance: Christine McGarvie (Clerk)

Clive Robinson – Trading Standards Officer, Public Protection Partnership

3 Members of the public

## 32/21 Apologies for absence

Cllr Dominic Boeck gave his apologies.

## 33/21 To receive declarations of interest relating to items on the agenda

None received.

## 34/21. Minutes of the previous meeting

**34.1** It was unanimously agreed that the Minutes of the meeting held on 2nd March 2021 were a true and accurate record. The Chairman will sign these at a future date.

**34.2 Matters arising from the minutes not otherwise on the agenda including review of the Action Tracker**.

30.2/21 There have only been two minor changes to the permitted footpaths on Wasing Estate and an updated route map has been sent to permit holders.

102.1/20 A response has been received from the Executive Member for Planning at West Berkshire Council regarding the Parish Council’s complaint about the Washoe Lodge decision report. This will be discussed under the planning item.

69.2/20 The Enborne Way allotment area has been tidied up but some pallets have now been placed there. Mr. Dolphin to ask residents if they know who the pallets belong to. Clerk to ask Sovereign if all work has been completed and what their plans are for ongoing maintenance.

**Action : Clerk/JD**

## 35/21 Parish Environment

**35.1 To discuss setting up a ‘No Cold Calling Zone’**

Clive Robinson, Trading Standards Officer from the Public Protection Partnership which covers Bracknell Forest, West Berkshire and Wokingham Borough Councils gave an overview of the ‘No Cold Calling Zones’ scheme. It is a crime prevention initiative setup between Thames Valley Police and the Public Protection Partnership. It is primarily led by residents so it is essential to ensure that residents support the setting up of a zone before proceeding. Once the zone is set up signs can be put up on sign posts around the area and residents will be given stickers to go on their doors.

These measures are often enough to dissuade cold callers in that area.

There is an enforcement action that Trading Standards can take if people ignore the No Cold Calling Zone signs but this action would only be taken against repeated offenders.

In order to go ahead and set up the zone there needs to be support from 66% of residents in an area. Canvassing for political and religious purposes can continue in a No Cold Calling Zone. It also does not prevent leafleting in an area. Companies which sell door-to-door can apply to the Public Protection Partnership for a list of ‘No Cold Calling Zones’ so they know not to approach homes in these areas.

It was agreed that the Parish Council will ask residents if they would like to go ahead with setting up a ‘No Cold Calling Zone’. Mr. Hicks to liaise further with Clive Robinson to start the consultation process.

**Action : JH**

**35.2 To provide an update on the joint purchase of a Speed Indicator Device**

The Speed Indicator Device(SID) has been delivered and Aldermaston Parish Council are working with West Berkshire to get the necessary approvals to use the SID on the highway. Two residents have come forward to help with using the SID in Brimpton and there may also be a volunteer parent from the school. Clerk to liaise with them and arrange for them to be trained on use of the equipment.

The Parish Council agreed that the Clerk should arrange for the SID licence to be signed and returned to West Berkshire legal department.

**Action : Clerk**

**35.3 To discuss safety of the Enborne Way/Brimpton Lane junction.**

Concerns have been raised by residents about the safety of the junction after a recent near miss. West Berkshire Highways department have explained that Department for Transport regulations do not allow the use of mirrors at junctions and they have agreed to look at whether the hedge is obstructing the view of drivers turning right out of Enborne Way. The Headteacher at the primary school has also written to West Berkshire Highways department expressing her concern.

It was agreed that the Clerk should ask West Berkshire Highways to meet with the Parish Council and residents on site to discuss the issues.

**Action : Clerk**

**35.4 To discuss the possibility of an ATM for the village**

There is a scheme called the ‘Community Access to Cash Initiative’ which was setup by the company LINK. The initiative allows communities to request a free-to-use ATM to allow residents to access their cash more easily. It was agreed that this was a good idea but unfortunately there is no suitable site for an ATM in the village so it will not be pursued.

**35.5 Update on new entrance to Glebe Field, Wasing Road**

Residents raised concern that the entrance into Glebe Field from Wasing Road had been reopened. The land is owned by the Church Commissioners and has been rented to a new tenant. Since the concern was raised the entrance has been secured again with a new fence.

**36/21 Planning and Development**

**36.1 To consider new planning applications and provide updates on any already considered. See appendix C below.**

21/00468/HOUSE Blacknest Bungalow,Brimpton Common. Erection of a new garage and upgrade works to existing outbuilding

The Parish Council resolved to respond with no objections.

21/00462/FUL Blacknest Bungalow, Brimpton Common. Change of use from agricultural to equestrian use, new menage and erection of a new stable block

The Parish Council resolved to respond with no objections.

**36.2 To discuss the impact of a proposed solar farm at Riddings Farm, Ashford Hill**

It has come to the Parish Council’s attention that there are proposals to build a large solar farm at Riddings Farm in Ashford Hill. There has been no formal planning application submitted to Basingstoke & Deane planning department yet. The developer has been consulting with Hampshire County Council and Basingstoke & Deane Borough Council to determine whether an Environmental Impact Survey is needed before submitting the application. There is concern amongst residents about the detrimental impact of the proposed solar farm on the view from properties in Brimpton and the visual effect on a number of footpaths in the Parish.

As no planning application has been submitted it was agreed that no action could be taken at this stage. Ashford Hill Parish Council have agreed to let Brimpton Parish Council know once a planning application has been submitted so that it can be fully considered and if appropriate a response sent to the Planning Department.

**36.3 Washoe Lodge complaint**

It was agreed that the response received from the Executive Member for Planning was not satisfactory. Mr. Hicks to investigate the process for raising a complaint with the Local Government Ombudsman.

**Action : JH**

## 37/21 Finance

### 37.1 To approve payments and approve reconciliation against bank statements

The payments and bank reconciliation for April were agreed. Clerk to action the payments.

**Action:Clerk**

## 38/21. Consultation documents requiring consideration

**38.1 West Berkshire Settlement Boundary Review Consultation**

It was agreed that the settlement boundary for Brimpton is as expected and that the Parish Council would respond with no comments.

A working group will meet later in the year to discuss possible changes to the settlement boundary to be organised by Mr. Brims.

**38.2 Request from Connecting Communities in Berkshire for top 3 climate change issues.**

It was agreed that the Parish Council would not respond to this consultation.

**39/21 Reports**

**39.1** District Councillor Dominic Boeck will be sending a report in the next few days and this will be published on the Parish Council website.

**39.2 Clerk’s report**

Clerk is currently working on the end of year accounts for 2020/2021 ready to be sent to the internal auditor. The income and expenditure are below £25k so the Parish Council will be eligible to declare itself exempt from external audit again this year.

**39.3 Report from Village Hall Committee**

The hall will be opening up again in soon but within the Government’s guidelines.

## 40/21 Public Forum

40.1 Mr. Peter Main has tendered his resignation. Mr. Hicks thanked Mr. Main for his service on the Parish Council and in the wider community. Clerk will inform Electoral Services and publish the required notices.

**Action : Clerk**

## 41/21 The next meeting will be the Annual Parish Council meeting (AGM) to be held on Tuesday 4th May 2021 via Zoom video conference. MP Laura Farris is scheduled to attend the meeting.

## It was agreed that the Annual Parish Assembly would also be held on 4th May but with just one agenda item, to agree to defer all business to a meeting later in the year when it is hoped a face-to-face meeting could safely be held.

The meeting closed at 8.30pm

Signed: …………………………………………………………………. Date:………………………………………

(Chairman)

Appendix A

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| --- | --- | --- | --- |
| Meeting Report 1st April 2021 | |  |  |
| **Community Account** | |  |  |
| **Statement balance 24/3/2021** | **Cashbook balance as at 1/4/2021** | **Cashbook balance after new payments made** |  |
| **£33,088.53** | **£32,848.53** | **£30,116.03** |  |
| **Payments made since last meeting** |  |  |  |
| **Cheque No** | **Payee** | **Details** | **TOTAL COST** |
| SO | Mrs C McGarvie | March salary | 240.00 |
| 100473 | Mrs C McGarvie | Homeworking allowance, zoom, folder | 180.90 |
| **TOTAL** |  |  | **£420.90** |
| **New items for payment** | |  |  |
| **Cheque No** | **Payee** | **Details** | **TOTAL COST** |
| SO | Mrs C McGarvie | April salary | 240.00 |
| 100474 | Brimpton PCC | Grass cutting grant (approved at March meeting) | 2000.00 |
| 100475 | Aldermaston Parish Council | Shared SID | 392.50 |
| DD | Barclaycard | Donation to Tadley Citizens Advice (approved at March meeting) | 100.00 |
| **TOTAL** |  |  | **£2,732.50** |
|  |  |  |  |
| **Receipts since last meeting date** | |  |  |
| **Receipt Date** | **Payer** | **Details** | **TOTAL AMOUNT** |
|  |  |  |  |
|  |  |  | **£0.00** |
|  |  |  |  |
| **Payments not presented as of 24/3/2021** | |  |  |
| **Cheque No** | **Payee** | **Details** | **TOTAL COST** |
| SO | Mrs C McGarvie | March salary (paid 31/3/2021) | 240.00 |
| **TOTAL** |  |  | **£240.00** |
|  | | |  |
| **Receipts not cleared as of 24/3/2021** | |  |  |
| **Receipt date** | **Payer** | **Details** | **TOTAL COST** |
|  |  |  | 0 |
|  |  |  |  |
|  |  |  |  |
| **Savings Account balance 24/3/2021** | £31,905.43 |  |  |

Appendix B

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Reconciliation 31st March 2021** | |  |  |
| **Authority name** | Brimpton Parish Council |  |  |
| **Prepared by** | Christine McGarvie | Clerk and RFO |  |
| **Date** | 24th March 2021 |  |  |
| **Approved by** | John Hicks | Chair of council |  |
|  |  |  |  |
| Balance per bank statements as at 24th March 2021 | | £ | £ |
|  | Community Account | 33,088.53 |  |
|  | Saving account | 31,905.43 |  |
|  |  |  | 64,993.96 |
| Less any un-presented payments at 24th March 2021 | |  |  |
| 31/03/2021 | Mrs C McGarvie | March salary | 240.00 |
|  |  |  |  |
|  |  |  | 240.00 |
|  |  |  |  |
| Add any uncleared receipts | |  |  |
|  |  |  |  |
|  |  |  |  |
| Net Bank balances as at 31st March 2021 | |  | £64,753.96 |
|  |  |  |  |
| CASH BOOK |  |  |  |
| Opening balance as per cashbook 1st April 2020 | | 27,885.22 |  |
| Add: Receipts in the year | | 12,297.20 |  |
| Less:Payments in the year | | 7,333.89 |  |
| Closing balance as per cash book as at 31st March 2021 | | £32,848.53 |  |
|  |  |  |  |
| Opening balance savings account 1st April 2020 | | 31,890.86 |  |
| Add: Receipts in the year | | £14.57 |  |
| Less:Payments in the year | | 0 |  |
| Closing balance as per cash book as at 31st March 2021 | | £31,905.43 |  |
|  |  |  |  |
| Overall closing balance | | £64,753.96 |  |
|  |  |  |  |
|  | diff | £0.00 |  |

Appendix C

Brimpton Parish Council Meeting – 6th April 2021

Planning Applications for Consideration

|  |  |  |
| --- | --- | --- |
| 1 | **21/00468/HOUSE Blacknest Bungalow,Brimpton Common.** Erection of a new garage and upgrade works to existing outbuilding | Deadline 19th March. Extension requested |
| 2 | **21/00462/FUL Blacknest Bungalow, Brimpton Common.** Change of use from agricultural to equestrian use, new menage and erection of a new stable block | 22nd March extension requested. |

Planning Application Decisions made

|  |  |  |
| --- | --- | --- |
| 1 | **APP/W0340/D/21/3266756 – 5 The Willows.** Proposed side extension with external heat pumps | Dismissed |

Planning Applications Awaiting Decisions

|  |  |  |
| --- | --- | --- |
| 1 | **21/00171/HOUSE and 21/00172/LBC2 – Old Thatch, Crookham Common Road.** Demolition of early 1960s extension and new garden room at rear of cottage | Deadline 8th April 2021 |
| 2 | **20/03037/HOUSE – Blacknest Bungalow.** Erection of extension to side, extension/bay to rear, porch and bay window to front and replacement windows/doors | Deadline 9th April 2021 |
| 4 | **APP/W0340/W/20/3256559 – Blacknest Farm.** Development of 4 dwellings through conversion of existing buildings. 20/00581/FULD. PC responded with no objections | Not yet decided |