

Brimpton Parish Council
Minutes of the Meeting of the Parish Council

Date: Tuesday 3rd August 2021 Time: 7.30pm

Place: Brimpton Village Hall

Attending: Mr John Hicks (Chairman)

Mr Phil Bassil

Mrs Mary Cowdery

Mr John Dolphin

Mr Nicholas Matthews

Apologies: Mr Charles Brims

In Attendance: Christine McGarvie (Clerk)

6 Members of the public

78/21 Public Forum

78.1 A resident raised a concern about a dog that has attacked another dog on one of the footpaths in the Parish. The incident has been reported to the dog wardens in Basingstoke and Newbury as the owners of the dog live in Ashford Hill Parish in Hampshire. The dog warden and the police have visited the owners of the dog and followed up with a letter.

Mr Hicks to include the contact details for the dog wardens in the next parish update email to encourage members of the public to report any incidents of aggressive dog behaviour. The details will also be put on parish noticeboards.

It was also agreed that Ashford Hill Parish Council should be made aware of the issue.

Action: JH

78.2 Mrs Cowdery suggested that the Parish Council organise bulb planting or a litter pick as part of the 'Great Big Green Week' It was agreed to put this on the agenda for the September meeting.

Action: Clerk

78.3 Mrs Cowdery asked the Parish Council to consider installing a plaque at the War Memorial to explain that the original oak tree was planted for Queen Victoria's Golden Jubilee in 1887. It was agreed that this would be put on the agenda for the September meeting.

Action: Clerk

79/21 Apologies for absence

Mr Brims gave his apologies.

80/21 To receive declarations of interest relating to items on the agenda

Mrs Cowdery declared an interest in the item regarding registering ownership of the Brimpton Fuel Allotment with the Land Registry.

Mr Dolphin declared an interest in the consideration of the grant request from the Village Hall Committee and did not vote on this item.

81/21 Minutes of the previous meeting

81.1 It was unanimously agreed that the Minutes of the meeting held on 6th July 2021 were a true and accurate record. The Chairman signed the minutes.

81.2 Matters arising from the Minutes not otherwise on the agenda including review of the Action Tracker.

66.2/21 Mr Hicks reported that the Almshouses Trustees have released the covenant on the Washoe Lodge development for a payment of £100,000 to the charity from the developer.

72.1/21 Mr Hicks now has the 'No Cold Calling zone' signs. Mrs Cowdery will put up the signs in Brimpton Common.

56/21 Enborne Way overgrown allotment area. Mr Dolphin reported that the outside of the area has been cut but not the inside. Clerk to chase again

Action: Clerk

46/21 Meeting with West Berkshire Executive Member for Planning. Clerk to contact the other parishes in the Aldermaston Ward to ask if they would be interested in a joint meeting with the Executive Member for Planning.

Action: Clerk

30.3/21 – Flooding on Brimpton Road near Willow Wands. Mr. Bassil reported that the contractor has cleared the drainage channel in the wrong place. Clerk to contact West Berkshire Council again to follow up

Action: Clerk

82/21 Queen's Platinum Jubilee – to agree funding arrangements.

Mr Hicks sent a report to all councillors regarding plans for Queen's Platinum Jubilee celebrations in the parish next year. It was agreed that the Parish Council will act as the organiser of the planned events and provide the public liability insurance. The events will be organised by separate working groups reporting to the Parish Council. It was agreed that a maximum of £2000 of funding will be provided by the Parish Council to fund these events.

83/21 Parish Environment

83.1 To provide an update on the joint Speed Indicator Device

The Speed Indicator Device has been installed on a post in Brimpton Lane and will monitor speeds in the next week.

Mr. Dolphin suggested another location on a post in Brimpton Common. Clerk to seek approval for the site from West Berkshire Council and carry out a risk assessment.

Action: Clerk

Clerk to ask West Berkshire Council whether it would be possible to install a post specifically for the SID and ask how much this would cost.

Action: Clerk

83.2 To decide whether to proceed with registering ownership of Brimpton Common Fuel Allotment with the Land Registry

A letter has been received from Wasing Estate in which they claim that they are the owners of the Brimpton Common Fuel Allotment Land.

The Trustees of the Brimpton Common Fuel Allotment Trust have asked the Parish Council to continue with the registration of the ownership of the land with the Land Registry.

It was agreed that no further action would be taken to register the land until after Mr Hicks has met with Wasing Estate.

The Parish Council accepted the Clerk's recommendation that a solicitor be engaged if they decide to pursue this further.

84/21 Planning and Development

84.1 To consider new planning applications and provide updates on any already considered. See appendix C below.

21/01561/MINMAJ – Land at Phase 4 to 6 Kennetholme Quarry, Brimpton Road. Condition variation to extend the timescale for the completion of extraction and restoration of the site by 24 months

The Parish Council resolved to object to the extension of the timescales.

21/01710/HOUSE – Westmead House, Brimpton Lane – Detached 4 bay garage

The Parish Council resolved to respond with no objections.

21/01842/HOUSE – Ardgroom. Form new opening in tile hung front elevation of property. This application was too late for the agenda, however as there were no objections the Parish Council asked the Clerk to respond on its behalf under delegated powers.

85/21 Finance

85.1 To approve payments and approve reconciliation against bank statements

The payments and bank reconciliation were agreed. Mr Hicks to approve the payments online.

85.2 To receive the Q1 budget update

The Q1 budget update was accepted by the Parish Council.

85.3 to consider request from Village Hall for grant towards car park maintenance.

The Village Hall Committee requested a grant of £500 for gravel for the car park. The Parish Council agreed to the request and agreed that this should be funded from CIL. Mr Dolphin, as Chairman of the Parish Hall Committee, took no part in the discussion or the vote.

85.4 To consider any other suggestions for spending CIL funds

Mr Bassil suggested that the Parish Council purchase three gazebos to provide outside space for social events in the village.

It was agreed that the Clerk should ask the West Berkshire CIL department whether this would be eligible for CIL funding under social infrastructure. Clerk to also ask whether spring bulbs could be purchased from CIL under Green infrastructure.

Action: Clerk

86/21 Consultation documents requiring consideration

86.1 To consider letter from Berkshire Wildlife trust regarding the wild verges project

It was agreed that the seed would be given to Grahame Hawker, the Parish Council's representative on the Climate Forum.

87/21 Reports

87.1 Report from Village Hall Committee

The 'Bacon Butty Morning' was a great success and raised £100.

The Village Party held on 24th July was also a great success.

The first children's birthday party since lockdown has been held in the Hall.

The Village Hall Committee AGM will be held in September and they will be looking for new trustees.

87.2 Reports from Parish Council representatives on external bodies

Mr Bassil reported AWE will be removing high level waste from the site and moving it to Sellafield for storage.

88/21 The next meeting will be held on Tuesday 7th September 2021 in the Village Hall. 8.48pm closed meeting.

Signed: Date:.....
(Chairman)

Appendix A

Meeting Report 3rd August 2021

Community Account

Statement balance 24/7/2021	Cashbook balance as at 26/7/2021	Cashbook balance after new payments made
£41,553.46	£41,533.46	£41,120.66

Payments made since last meeting

Cheque No	Payee	Details
SO	Mrs C McGarvie	June salary
TOTAL		

New items for payment

Cheque No	Payee	Details
SO	Mrs C McGarvie	August salary
EP	Digital House MD Ltd	Website hosting
TOTAL		

Receipts since last meeting date

Receipt Date	Payer	Details

Payments not presented as of 26/7/2021

Cheque No	Payee	Details
TOTAL		

Receipts not cleared as of 26/7/2021

Receipt date	Payer	Details

Appendix B

Bank Reconciliation 26th July 2021

Authority name	Brimpton Parish Council	
Prepared by	Christine McGarvie	Clerk and RFO
Date	26th July 2021	
Approved by	John Hicks	Chair of council
Balance per bank statements as at 23rd July 2021		£
	Community Account	41,533.46
	Saving account	31,906.23

Less any un-presented payments at 23rd July 2021

Add any uncleared receipts

Net Bank balances as at 26th July 2021

CASH BOOK

Opening balance as per cashbook 1st April 2021	32,848.53
Add: Receipts in the year	12,507.45
Less: Payments in the year	<u>3,822.52</u>
Closing balance as per cash book as at 26th July 2021	<u><u>£41,533.46</u></u>

Opening balance savings account 1st April 2021	31,905.43
Add: Receipts in the year	£0.80
Less: Payments in the year	<u>0</u>
Closing balance as per cash book as at 26th July 2021	<u><u>£31,906.23</u></u>

Overall closing balance £73,439.69

diff £0.00

Appendix C

Brimpton Parish Council Meeting – 3rd August 2021

Planning Applications for Consideration

1	21/01561/MINMAJ – Land at Phase 4 to 6 Kennetholme Quarry, Brimpton Road. Condition variation to extend the timescale for the completion of extraction and restoration of the site by 24 months	Deadline for comment 4 th August
2	21/01710/HOUSE – Westmead House, Brimpton Lane – Detached 4 bay garage	Deadline for comment 5 th August

Planning Application Decisions made

1	21/01305/CERTP – Langton, Blacknest Lane – Oak framed double garage	LAWFUL
2	21/01333/CERTP - Langton, Blacknest Lane – Free standing timber building	LAWFUL

Planning Applications Awaiting Decisions

1	21/01432/FUL Larkwhistle Farm, Brimpton Common - Erection of a new outbuilding	Determination deadline 19 th August
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