

Brimpton Parish Council
Minutes of the Meeting of the Parish Council

Date: Tuesday 2nd November 2021 Time: 7.30pm
Place: Brimpton Village Hall
Attending: Mr John Hicks (Chairman)
Mr Phil Bassil
Mrs Mary Cowdery
Mr John Dolphin
Mr Nicholas Matthews

In Attendance: Cllr Dominic Boeck
Christine McGarvie (Clerk)
2 Members of the public

109/21 Public Forum

109.1 Mrs Cowdery reported that Steet Name Plates have been installed in Hockford Lane by Basingstoke and Deane Borough Council and pointed out that Back Lane is the only road in Brimpton Parish which does have a name plate. Clerk to ask West Berkshire Council whether a Street Name Plate could be installed in Back Lane.

Action: Clerk

109.2 Mrs Cowdery asked who is responsible for making sure that highway signs are visible. Clerk and Cllr Boeck recommended raising cases via the West Berkshire Council website.

110/21 Apologies for absence

Mr. Brims gave his apologies.

111/21 To receive declarations of interest relating to items on the agenda

None received.

112/21 Minutes of the previous meeting

112.1 It was unanimously agreed that the Minutes of the meeting held on 5th October 2021 were a true and accurate record. The Chairman signed the minutes.

112.2 Matters arising from the Minutes not otherwise on the agenda including review of the Action Tracker.

30.3/21 Willow Wands, Brimpton Road drainage problem. Mr. Bassil and Clerk met the West Berkshire drainage engineer on site. The ditch one side of the bend and the pipe under the road have been cleared. However, it seems that another ditch and pipe are needed on the other side of the bend. Mr. Bassil has sent photos of the road when flooded to West Berkshire Council and they are looking into what could be done. Any work which is recommended would then be considered for inclusion in the future works programme.

113/21 Parish Environment

113.1 To provide an update on the use of the Speed Indicator Device (SID) in the Parish

The SID is now on a post on Brimpton Lane near the school. It has also been trialled in three new locations; a post in Brimpton Common, a 30mph repeater post on Wasing Road and on a tripod at

the junction of Brimpton Lane/Wasing Road. The site permission forms have been sent to West Berkshire Council for approval.

Action : Clerk

113.2 To discuss Thames Valley Community Speedwatch scheme

Previously Community Speedwatch was carried out by West Berkshire Council themselves but from 3rd November community groups can set up their own groups and report to Thames Valley Police directly. The equipment that the Parish Council has already jointly purchased could be used on a tripod for Speedwatch sessions but it would require two volunteers to stand at the side of the road for about an hour

It was agreed to wait to see whether Aldermaston Parish Council decide to join the scheme. Clerk to ask Thames Valley Police whether the Parish Council could purchase equipment which records vehicle licence number plates rather than recording them by hand.

Action: Clerk

113.3 To discuss policy for lending out gazebos to other groups

It was agreed that Mr. Hicks and the Clerk would draft a suggested agreement for anyone who wishes to borrow the gazebos. This will be reviewed at the next Parish Council meeting. Clerk to check whether existing insurance would cover lending of equipment.

Action: Clerk /JH

113.4 To discuss the future of the Enborne Way Allotment area

As Sovereign Housing has not yet responded to indicate how much they would expect to be paid for the land, it was not possible to discuss whether to buy the site or not. The governors of Brimpton Primary School have said that they would like to see the land used for parking. However, it was pointed out that Sovereign has already stipulated the land has to be used for the benefit of the local community and many of the parents who would be parking there would be from outside the community.

114/21 Planning and Development

114.1 To consider new planning applications and provide updates on any already considered. See appendix C below.

There were no new applications.

114.2 To discuss meeting with West Berkshire Council's Executive Member for Planning

A meeting has been scheduled for 30th November at 7.30pm in Brimpton Village Hall which will include other parishes in Aldermaston Ward. Councillors to send the Clerk any questions or areas of discussion so that an agenda can be drafted. Clerk to ensure that Cllr Boeck is also invited to the meeting.

Action : Clerk/All

Mr Hicks has discussed with the new WBC Strategic Director for Development and Regulation, Eric Owens, the involvement of Parish Councils in the planning process. This discussion also highlighted the Parish Council's previous dissatisfaction with some planning decisions. Mr Hicks felt the discussion had been positive and a better relationship with WBC planners was possible.

115/21 Finance

115.1 To approve payments and approve reconciliation against bank statements

The payments and bank reconciliation were agreed. Mr Hicks to approve the payments online.

115.2 To review initial draft budget for 2022/2023

The initial draft budget was discussed.

Clerk to find out the estimated cost of for a new village map to be displayed at the War Memorial. It was agreed that £300 should be added to the budget for cleaning around the war memorial and also £125 for a new set of Christmas Lights.

Action: Clerk

Mr. Dolphin will undertake an initial clean around the War Memorial before the Remembrance Service this year.

The high level of reserves was discussed. The Parish Council expect there to be some expenditure to assist in furnishing a new recreation ground when a new site has been found.

116/21. Reports

116. 1 District Councillor's Report

Cllr Boeck reported that his monthly report will be published in the next few days.

116.2 Clerk's report

The Clerk attended the West Berkshire District Parish Conference on 19th October. Lynne Doherty, the leader of the Council, gave an update on Covid cases and the impact of the false negative PCR tests from the Newbury Racecourse site.

West Berkshire Council's three priorities for recovery from Covid were outlined. A 'Surviving to Thriving Fund' has been set up with Greenham Trust to support projects related to the health and wellbeing of residents. 'Welcome back funds' are being rolled out to businesses to help them recover after the pandemic. Schools were reported to be under enormous pressure dealing with Covid outbreaks and the impact of lost education during lockdowns.

West Berkshire Council are working on next year's budget and encouraged everyone to take part in the budget simulator which will give an indication of how residents would like to see the budget allocated.

The six unitary authorities in Berkshire are in discussions about devolution of services and funding but what the Government is offering is changing all the time so there are no commitments as yet. The new Chief Executive, Nigel Lynn introduced himself to the forum. There was also a presentation from Cheryl Evans on the Community Speeding Framework.

Cllr Boeck reported that Covid figures are now going down. West Berkshire Council has provided guidance to schools, with advice from Public Health, on what measures they can take to mitigate the spread of Covid in schools.

116.3 Report from Village Hall Committee

The Hall is well used and has seen an increase in bookings for social events or parties.

116.4 Reports from Parish Council representatives on external bodies

Next AWE LLC meeting will be held on 30th November.

117/21 The next meeting will be held on Tuesday 7th December 2021 in the Village Hall.

Signed: Date:.....
(Chairman)

Appendix A

Meeting Report 2nd November 2021

Community Account

Statement balance 22/10/2021	Cashbook balance as at 25/10/2021	Cashbook balance after new payments made
£39,817.05	£39,817.05	£37,675.31

Payments made since last meeting

Cheque No	Payee	Details
SO	Mrs C McGarvie	September
EP	A H Swaysland	Barn Dance caller deposit - Jubilee
DD	Barclaycard	Defib pads - £43.20 Jubilee bunting - £71.97 Bulbs - £47.94, Gravel £366
TOTAL		

New items for payment

Cheque No	Payee	Details
SO	Mrs C McGarvie	November
DD	Barclaycard	brass plaque for oak tree
EP	Surf&Turf Instant shelters Ltd	3 gazebos and gutters
EP	Mrs Brims	Display board transport -art exhib.
TOTAL		

Receipts since last meeting date

Receipt Date	Payer	Details

Payments not presented as of 25/10/2021

Cheque No	Payee	Details
TOTAL		

Receipts not cleared as of 25/10/2021

Receipt date	Payer	Details

Savings Account balance 22/10/2021	£31,907.03
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Appendix B

Bank Reconciliation 25th October 2021

Authority name	Brimpton Parish Council	
Prepared by	Christine McGarvie	Clerk and RFO
Date	25th October 2021	
Approved by	John Hicks	Chair of council

Balance per bank statements as at 22nd October 2021	£	
Community Account		39,817.05
Saving account		31,907.03

Less any un-presented payments at 22nd October 2021

Add any uncleared receipts

Net Bank balances as at 22nd October 2021

CASH BOOK

Opening balance as per cashbook 1st April 2021	32,848.53
Add: Receipts in the year	12,507.45
Less: Payments in the year	5,538.93
Closing balance as per cash book as at 25th October 2021	<u>£39,817.05</u>

Opening balance savings account 1st April 2021	31,905.43
Add: Receipts in the year	£1.60
Less: Payments in the year	0
Closing balance as per cash book as at 25th October 2021	<u>£31,907.03</u>

Overall closing balance	<u>£71,724.08</u>
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diff	£0.00
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Appendix C

Brimpton Parish Council Meeting – 2nd November 2021

Planning Applications for Consideration

1	None	
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Planning Application Decisions made

1	21/02089/HOUSE – Oak House, Wasing Road. First floor extension to bedroom and alterations to flat roof areas and construction of a ground floor extension	Approved
2	21/02192/HOUSE – Wayfarin, Brimpton Byway 11. Proposed first floor rear extension and ground floor alterations.	Approved

Planning Applications Awaiting Decisions

1	21/02217/HOUSE – Westmead House, Brimpton Lane. Detached 3 bay garage	Deadline 21 st Oct
2	21/02055/FULD – 5 The Willows. Demolition of existing dwelling and detached garage. Replacement with 2 storey, part single storey 5-bedroom dwelling and single storey garage	Decision deadline 4 th Nov