

**Brimpton Parish Council**  
**Minutes of the Parish Council meeting**

Date: Tuesday 5<sup>th</sup> July 2022 Time: 7.30pm

Place: Brimpton Village Hall

Attending: Mr John Hicks (Chairman)

Mr Phil Bassil

Mrs Mary Cowdery

Mr Charles Brims

Mr John Dolphin

Mr Nicholas Matthews

In Attendance: District Cllr Dominic Boeck

Christine McGarvie (Clerk)

7 members of the public

**72/22 Open Forum**

No items were raised

**73/22 Apologies**

None

**74/22 To receive declarations of interest relating to items on the agenda**

None

**75/22 Minutes of the previous meeting**

75.1 It was unanimously agreed that the Minutes of the meeting held on 7<sup>th</sup> June 2022 were a true and accurate record. The Chairman signed the minutes.

**76/22 Matters arising from the Minutes not otherwise on the agenda including review of the Action Tracker**

70/22 – Mr Hicks has contacted the developer for the Washoe Lodge development and invited them to a future Parish Council meeting to address residents' concerns about the impact during the construction phase. There is particular concern about the delivery of materials during school hours.

56/22 – Mr Dolphin has agreed to carry out the repair of the bench in the church yard with help from a volunteer for the Church. The Clerk to order the parts needed. It was agreed to spend up to £261.39 based on the quotes obtained online.

**Action: Clerk/JD**

56.1/22 – Waiting for West Berkshire Council to carry out a Community Speedwatch session in Wasing Road.

70/21 – The Primary School is holding an event for parents on 15<sup>th</sup> July in the evening. This is likely to cause parking issues in the area.

**77/22 To discuss issues raised by a neighbouring property owner regarding the Village Hall and land recently leased from the Wasing Estate**

A resident had raised some areas of concern regarding the lease of the additional land at the back of the Village Hall and these were addressed as follows:-

1. Security– CCTV is in place and has been registered with ICO. The resident has been shown which areas are covered by the CCTV. The vehicular access gate into the additional area of land will be kept locked unless in use for an event.
2. Enclosure of the land – The Village Hall Committee is not intending to cut back the hedge on the East Boundary. The exact location of the boundary is unclear but that is a matter for Wasing Estate and the resident.
3. Fire Safety – There have been incidences of fire over the years. Risk assessments will be carried out before any events held on this land and this will always include any potential fire risk. The hall hire agreement already includes the condition that there must be no barbecues or fireworks.
4. East Boundary – this is an issue for Wasing Estate not the Village Hall committee or the Parish Council.
5. Site security – There are concerns about people getting around the back of the Village Hall resulting in anti-social behaviour. There will be a pedestrian gate installed and the CCTV cameras should deter any anti-social behaviour.

It was agreed that the situation will be monitored and if any issues do occur in the coming months these will be dealt with by the Village Hall Committee and the Parish Council as appropriate.

## **78/22. Parish Environment**

### **78.1 To provide an update on the use of the Speed Indicator Device (SID) in the Parish**

The SID is currently in Brimpton Lane, Brimpton Common. There has been a complaint from a resident about speeding in Crookham Common Road so the Clerk will try to arrange for some monitoring to be done in this road.

**Action: Clerk**

### **78.3 Back Lane**

Mrs Cowdery is continuing to discuss the correct naming of Back Lane with West Berkshire Council. The recently published WBC Highways Winter Plan seems to suggest that the entire road is called Back Lane but WBC have said that part of the road is Wasing Hill.

### **78.3 SSE High power cable installation**

Wasing Estate have informed the Parish Council that SSE are about to start laying the high-power cable across the Parish. Some sections of footpaths will be closed during the work and sections of hedges removed then reinstated.

Clerk to contact SSE and ask for more information about when footpaths will be closed.

**Action: Clerk**

## **79/22. Planning and Development**

### **79.1 To consider new planning applications received and provide updates on any already considered**

No new applications.

### **79.2 Progress Report from the Settlement Boundary Working Group**

CB

The Settlement Boundary Working Group met with a developer who is considering a new development of residential housing on land along Brimpton Road from the back of Forge Stores down to the entrance to Hillcourt Lodge. This area is currently outside of the Settlement Boundary. The Parish Plan did show that residents would like to see more smaller houses in the Parish. The proposed development would compose 10 houses, two 4-bed, five 3-bed and three 2-bed houses.

There is concern that this could be considered over development of the site and concerns about the impact on the highway. However, the Developer has indicated that fewer smaller houses may not be commercially viable.

It was agreed that at this stage the Parish Council should remain neutral but to let the Developer know that fewer house would be preferred. It was agreed that the Developer should be invited to attend a future Parish Council meeting to present his plans and for residents to have the opportunity to give their views.

## **80/22 Finance**

### **80.1 To approve payments and approve reconciliation against bank statements**

The payments and bank reconciliation were approved.

### **81/22 Consultation documents requiring consideration**

No consultations to consider.

## **82/22 Reports**

### **82. 1 District Councillor's Report**

District Cllr Boeck sent his monthly report via email before the meeting.

### **82.2 Clerk's report**

Clerk has attended a HALC officers update and SLCC networking event. HALC/BALC are launching a new advice website. Councillors will be able to have their own login details to access the information directly and can request this from the Clerk.

### **82.3 Report from Village Hall Committee**

The committee are currently waiting for the hedge to be removed and the new fence installed around the additional land at the back of the hall. The contractor being used is busy with farm work but is Wasing's preferred contractor.

### **82.4 Report from Parish Council representative on the AWE LLC**

Mr Bassil attended the AWE LLC meeting this morning.

The ONR have issued a prohibition notice for AWE's Plutonium Technology Centre due to the depleted oxygen levels recorded within the building. There is no impact to health or radiological impacts. However the building needs updating and the ventilation improved.

There was an incident at Easter Park in May. The company that handles logistics for AWE discovered a suspicious pallet and had to call in the bomb squad. Some buildings were evacuated and the suspicious item was dealt with but it proved to be a false alarm.

## **83/22 The next meeting will be held on Tuesday 2nd August 2022**

**The meeting closed at 8.15 pm**

Signed: ..... Date:.....  
(Chairman)

Appendix A

Meeting Report 5th July 2022

**Community Account**

Statement balance 24/6/2022	Cashbook balance as at 29/6/2022	Cashbook balance after new payments made
£31,569.64	£31,569.64	£31,310.64
<b>Payments made since last meeting</b>		
Cheque No	Payee	Details
EP	Mrs C McGarvie	May salary
DD	Barclaycard	Toilet hire
DD	Barclaycard	Grant to West Berks Citizens Advice via Good Exchange
EP	Hampshire Association of Local Councils	Subscription
<b>TOTAL</b>		

**New items for payment**

Cheque No	Payee	Details
EP	Mrs C McGarvie	July salary
<b>TOTAL</b>		

**Receipts since last meeting date**

Receipt Date	Payer	Details
06/06/2022	J Dolphin	Barn dance proceeds
13/06/2022	W Matthews	Beacon Lighting proceeds
21/06/2022	C Bamforth	Gazebo hire

**Payments not presented as of 24/6/2022**

Cheque No	Payee	Details
<b>TOTAL</b>		

**Receipts not cleared as of 24/6/2022**

Receipt date	Payer	Details

## Appendix B

### Bank Reconciliation 29th June 2022

<b>Authority name</b>	Brimpton Parish Council	
<b>Prepared by</b>	Christine McGarvie	Clerk and RFO
<b>Date</b>	29th June 2022	
<b>Approved by</b>	John Hicks	Chair of council

Balance per bank statements as at 24th June 2022	£	
Community Account		31,569.64
Saving account		31,911.03

Less any un-presented payments at 24th June 2022

Add any uncleared receipts

Net Bank balances as at 24th June 2022

#### CASH BOOK

Opening balance as per cashbook 1st April 2022	35,309.84
Add: Receipts in the year	2,378.21
Less: Payments in the year	6,118.41
Closing balance as per cash book as at 29th June 2022	<u>£31,569.64</u>

Opening balance savings account 1st April 2022	31,908.63
Add: Receipts in the year	£2.40
Less: Payments in the year	0
Closing balance as per cash book as at 29th June 2022	<u>£31,911.03</u>

Overall closing balance	<u>£63,480.67</u>
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diff	£0.00
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Appendix C

Brimpton Parish Council Meeting – 5<sup>th</sup> July 2022

Planning Applications for Consideration

1	None	
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Planning Application Decisions made

1	<b>22/00808/HOUSE 22/00595/LBC2</b> – Willow Wands, Brimpton Road. Construct Swimming Pool and paved surround	Approved
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Planning Applications Awaiting Decisions

1	<b>22/01225/HOUSE</b> – 2 Hockford Barns, Hockford Lane. Erection of a detached single storey garage	Deadline 15 <sup>th</sup> July 22
2	<b>22/01303/HOUSE 22/01304/LBC2</b> – Willow Wands. Brimpton Road – Revised proposals for single storey extension. (previous approval 21/02979/HOUSE)	Deadline 25 <sup>th</sup> July 22